

2011 Neighborhood STAR Program Loan & Grant #11-101

Section A: Proposal & Organization Information

Project Name: Langford Park Recreation Center – Storage Building Construction
Ward 4 Planning District 12

Legal Entity Submitting Request: Saint Anthony Park Booster Club

Please check organization type(s): Public ☐ For Profit ☐ Non-Profit ☒

Mailing Address: 30 Langford Park, Saint Paul, MN 55108
STREET CITY STATE ZIP

Contact Person For This Request: Eric Williams

Daytime Phone: (651) 238-6006 Fax #: (651) 330-0121 (prefer email) Federal Tax I.D. # 36-3617897

E-mail Address: ejwllms@gmail.com

Proposal Location: 30 Langford Park, Saint Paul, MN 55108

STAR Funding Request:

Grant request \$ 19,975

Loan request \$ 0 proposed interest rate and term: _____

Total STAR Request: \$ 19,975 (total from page 7)

Total Match Leveraged: \$ 25,975 (total from pages 7 & 8)

The following compliance issues may apply to your proposal and can be reviewed on the City of Saint Paul's website: <http://www.stpaul.gov/index.asp?NID=2659>

- * Vendor Outreach Program: Goals apply to *all projects* receiving city funding
- * Federal Davis Bacon Requirements: Projects funded with \$2,000 or more of *federal* dollars
- * Little Davis Bacon Requirements: Projects funded with \$10,000 or more of *city* dollars
- * Two Bid Policy: Projects receiving \$20,000 or more of city funds
- * Business Subsidy: May apply to recipients of grants of \$25,000 or more and loans of \$75,000 and over
- * Affirmative Action: Entities receiving \$50,000 or more of city funds within a 12-month period
- * Living Wage: Entities receiving \$100,000 or more of city funds
- * Project Labor Agreement: Entities receiving \$250,000 or more of city funds
- * Section 3: Economic opportunities to low income persons or business concerns residing close to the project's location
- * Sustainability Initiative: A plan to make future development projects more environmentally and financially sustainable

We authorize Planning and Economic Development to order a consumer credit report and verify other credit information, including past and present mortgages and contract for deeds, as necessary to process our STAR application.

Individual Completing the Application:

John Brockman Treasurer 3/31/2011
Name (please type) Title Date

Signature

Chief Officer or President:

Eric Williams Chair 3/31/2011
Name (please type) Title Date

Signature

I. PROPOSAL INFORMATION:

1. Please provide a description of your project or program in the space provided:

There is a rich history of youth sports at the Langford Park Recreation Center and an outstanding community base of volunteers to support this activity. Our goal is to build an outside storage facility next to the Langford Park Recreation Center to house outdoor maintenance equipment. Per Saint Paul Parks & Rec department feedback, the ice maintenance equipment currently housed at the Recreation Center is insufficient to the task of properly maintaining the Center's four ice rinks. The Parks & Rec department stated that it has the proper equipment that can be placed at the Langford Park Rec Center, but that the current space is not large enough. This storage facility would provide adequate space to house upgraded, "right-sized" equipment and would greatly improve the volunteers' ability to maintain the outdoor ice for general neighborhood skating and the thriving youth hockey program in the area.

The proposed storage facility is approximately 16' x 24', mimics the design of the existing recreation center and includes a "green" roof (drawing and details to follow).

2. Briefly describe, in quantifiable terms, the specific results of this proposal (*i.e.: 10 houses rehabbed in 2 years; 5 jobs created by business expansion; 15,000 sq. ft. Community Center addition.*)

384 sq. ft of additional storage created for Langford Park Recreation Center servicing the Saint Anthony Park community and hundreds of children in youth programs and sports and general recreational activities each year.

Use of green roof demonstrates the community's commitment to contributing to an environment that provides for cleaner air and less untreated storm water running into our streams and rivers and also makes a unique contribution to neighborhood green space enjoyed by all

3. Please explain the public benefit of your project:

Saint Anthony Park and the Langford Recreation Center have a rich tradition in youth programs and events dating back well over 50 years.

This tradition and the memories it provides stays with kids a lifetime as is illustrated by the following testimonial of a former Saint Anthony Park resident, Eric Johnson, now living in Moorhead, MN:

"I loved living in Saint Anthony Park and spent almost every waking moment at Langford as a kid. Hockey, baseball, football, dodge ball...the list goes on and on. Skating, both hockey and the general skating rink, carries a special place in my heart. Even now, when I hear old songs from the 60s or early 70s, I am taken back to the loudspeaker mounted on the outside of the park building that played records while we chased each other around on the ice...I remember playing shinny hockey with kids from 6 to 26 – always trying to make the perfect pass to the varsity HS players (really hockey gods to us) who, if they said your name ("nice pass Eric"), could make you feel like one day you could be one of them."

This project will help to insure that these programs are available for Saint Paul youth for years to come. Langford's hockey program is unique in that we have one of a handful of neighborhood programs that is thriving and providing a fun, low-cost, neighborhood-focused program that produces great skaters and hours of positive activity (both structured and non-structured) for children in Saint Paul. Use of outdoor ice is critical to keeping the hockey program affordable to all income levels as the outdoor ice at the Langford Park Rec Center is the primary source of practice space. Proper maintenance of the outdoor ice also provides access to free, outdoor winter activity (general skating and pick-up hockey) to the residents of Saint Anthony Park and the broader Saint Paul community.

The reach and impact of properly maintained ice rinks at Langford Park reaches beyond the city's borders. Each year for the last 52 years, an outdoor, four to six team youth hockey tournament is hosted that brings in families and youth skaters from all over the metro area, some of whom, as was discovered in a 2009 Star Tribune article profiling the tournament, have never played hockey outdoors.

The outdoor ice at Langford Park is largely maintained by volunteer groups in the neighborhood that donate their time to maintain, sweep and flood the rinks every night (totaling an estimated 600+ hours of volunteer hours each winter). This facility will benefit the community by allowing storage for equipment that will speed the process of daily maintenance, improve the quality of the ice and expand programs and use.

We also feel that this storage facility is critical to support the Youth Recreational Sports programs in Saint Paul and ultimately is in alignment with the Statewide Health Improvement Plan (SHIP), Active Living in Ramsey Community (ALRC).

II. NEIGHBORHOOD PLANNING/COMMUNITY SUPPORT: Community involvement is a critical part of the STAR program. In this section you are being asked to identify the participation of neighborhood and community groups in your proposal.

1. Will your project be coordinated or partnered with any other project, program? If yes, please describe:

No, our project to build a new storage facility will not be coordinated with another project.

The Langford Recreation Center outdoor ice rinks are, however, also used by the community at large and is maintained for their benefit as well as the Langford Park youth hockey program. For example, the Saint Anthony Park Elementary school uses the outdoor rinks for in-school as well as after-school programs as indicated in the letter of support from the school's principal, Ann Johnson. On Sunday mornings, a co-ed adult group uses the main hockey rink on a regular basis for pick-up games. On Friday evenings, a neighborhood group uses the smaller hockey rink for broomball games.

The general rink is used for all non-hockey related pleasure skating, with many Saint Anthony Park neighbors and residents of Saint Paul taking advantage of the space during the winter months.

Finally, it is anticipated that the new storage facility may also be used to house equipment for other sports-based activities provided by the Langford Park Recreation Center.

2. Is this proposal identified as part of an adopted city, neighborhood, or business plan? If yes, please describe: (Neighborhood plans can be found @ www.stpaul.gov/index.aspx?NID=3446)

3. Is there neighborhood\community support for this proposal? YES X NO . Please explain:

Attached are letters from the community council, local school administration (neighboring the proposed building site), Community Foundation, Neighbors, Youth Sports Team Participants, and dozens of excited volunteers.

III. PUBLIC COST: This section helps define the financial impact of your request on the general public. Please be as accurate as possible:

- Will this project/program result in a change in the tax base? If yes, please complete the following:

NA Current property taxes payable per year
NA Estimated taxes after project is completed
NA Net change in taxes per year

- For proposals that remove property from the tax rolls, you'll need to calculate a Payment in Lieu of Taxes (PILOT) that will replace the lost property tax revenue. Suggested minimum is 25% of the total current taxes to assist with basic safety services to be paid for 20 years or the term of the agreement, whichever is longer. **The estimated PILOT is:** _____.

IV. PROJECTED JOB CREATION / RETENTION

[] Job Impact [] No Job Impact	Year 1	Year 2	Year 3	Year 4	Year 5
# of New Full-Time Permanent Jobs <i>CREATED</i> Each Year					
# Of Full-Time Permanent Jobs <i>RETAINED</i> Each Year					
#OF FULL-TIME PERMANENT JOBS <i>LOST</i> Each Year					
# of Construction/Temporary Jobs <i>CREATED</i> Each Year					
Average Wage for Full-Time Permanent Workers					

V. STAR PROJECT / PROGRAM ACTIVITIES: The Neighborhood STAR Program provides funding for a variety of activities. **Please complete the one section only that best describes your proposal:**

A. Development/Redevelopment; B. Open Space Improvement; or C. Re-lending/re-granting Program:

B. Public / Private Open-Space Improvement Projects: STAR money has been used to finance important public and private open-space improvements in our community. These include playgrounds, streetscapes, or improvements to various public facilities. **If you are applying to fund a public or private open-space improvement project** please complete the following:

- Define the type of public benefit that can be expected. Place a "1" next to the primary benefit, a "2" next to the secondary benefit and complete the tax base data (*if applicable*) in the following chart:

<input type="checkbox"/>	Remove Blight/Pollution	<input type="checkbox"/> 2	Improve Health/Safety/Security	<input type="checkbox"/>	Increase/Maintain Tax Base < current tax production: < est'd taxes as built: < net tax change + or -:
<input type="checkbox"/>	Rehab. Vacant Structure	<input type="checkbox"/> 1	Public Improvements	<input type="checkbox"/>	
<input type="checkbox"/>	Remove Vacant Structure	<input type="checkbox"/>	Goods & Services Availability	<input type="checkbox"/>	
<input type="checkbox"/>	Heritage Preservation	<input type="checkbox"/>	Maintain Tax Base	<input type="checkbox"/>	

- Please describe your previous experience with public or private open-space improvement projects:

Current and past members of the St. Anthony Park Booster Club have worked collaboratively with the City of St. Paul, District 12 Community Council, and University of Minnesota on several improvement projects that affect the neighborhood of St. Anthony Park and surrounding communities. These projects have ranged from improvements to area parks in the form of upgrades to play ground equipment or tennis courts, extensive work on street design and layout on curb/gutter/sewer projects, placement of the University of Minnesota Elizabeth Lyle Robbie Soccer Stadium, Bill Board placement/regulation, tenant search for the South St. Anthony Recreation Center, and various traffic improvements/changes.

3. Describe the components included in your proposal, and approximate locations (i.e. streetlights, benches, boulevard trees, playground equipment, park improvements, etc.).

Construction of block storage facility with a "green" roof design.

Facility to be located directly south of the current main rec center building and offset by approximately six feet. It is estimated that construction of a free-standing unit will reduce construction costs and improve ingress and egress access points. Use of a green roof will demonstrate commitment to improving the surrounding environment.

The plan for the storage building does not extend into the existing layout of the baseball field/soccer field (summer use) or the existing layout of the hockey rinks (winter use).

4. Explain how this project will be maintained over the life of the improvement:

The building will be maintained as part of the Langford Park Recreation Center with the exception of the "green" roof. The "green" roof is designed to be low maintenance but what work is required will be maintained by the builder and community volunteers.

5. Anticipated start date? __Summer, 2011__ Completion? __Summer/Fall, 2011__

6. Please list the City department(s) and person(s) with whom you have discussed your proposal:

Saint Paul Parks and Recreation

Beverly Wittgenstein - 651-266-6365

Joe Buzicky - 651-632-2419

7. Do you have a construction cost estimate either from, or approved by, the City department and contact listed in #6 above? YES X (estimate attached) NO ____.

Estimate attached but has not been reviewed with the City department listed in #6 at this time.

8. Have businesses and/or homeowners been approached regarding any required assessments to their property? YES ____ NO X. If yes, please indicate:

a. How many properties will be affected? residential 0 commercial 0.

b. How many have agreed to pay assessments? residential 0 commercial 0.

9. **Please attach program guidelines.**

This proposal is not a re-lending/re-granting proposal.

Our plan is to work with the City, Parks and Recreation and a private contractor to construct a storage facility on currently un-utilized space. The plan for the storage building does not extend into the existing layout of the baseball field/soccer field (summer use) or the existing layout of the hockey rinks (winter use).

VI. SOURCES AND USES: Please attach an itemized budget or contractors' estimates where applicable. Itemize use of STAR funds, private match and non-matching funds for the entire project:

CATEGORY	STAR LOAN REQUEST	STAR GRANT REQUEST	MATCHING FUNDS	NON-MATCHING FUNDS*	TOTAL
Acquisition					
Rehabilitation:					
residential					
commercial					
New Construction:					
residential					
commercial					
Public Improvements		19,975	25,975		45,950
Private Open Space Improvements					
** Direct Project Costs					
TOTALS: <i>total(s) also appear on pages 1 and 8</i>		19,975	25,975		45,950

Line Item Examples:

Acquisition:	up to 20% of STAR funds may be used to purchase an existing building or property
Commercial/Housing Rehabilitation:	capital improvements to an existing building
New Construction:	new structure
Public Improvements:	streetscape, play equipment, park benches, permanent signs, exterior lighting etc. on public property
Private Open Space Improvements:	playground, community garden etc. on private property

* **Please List** the additional funds being used on this project that do not qualify as matching contributions (i.e. city grants from CDBG, TIF, CIB or the HRA)

Direct Project Costs (Soft Costs) - Up to 20% of STAR funds may be used for soft costs (i.e. acquisition, architect, engineering, legal and loan fees, environmental testing, permits, licenses, etc.) Eligible soft costs do not include **general administrative fees, marketing, or operating costs. **Please itemize and describe soft costs:**

Design and permits - \$1,200
300 hours of volunteer labor (including ongoing maintenance of "green" roof - \$4,500
Neighborhood contractor material/labor donation - \$1,500

VII. SOURCE OF MATCHING FUNDS: Matching funds must be *directly* related to the capital improvement proposal. Please refer to the Neighborhood STAR Guidelines (www.stpaul.gov/star) for eligible match criteria.

Please Identify Source & Type of Matching Funds	Amount	Date Available	Match Firm?
A. Estimated volunteer labor/sweat equity*:	\$4,500	During Project	
B. Estimated in-kind service*:		During Project	
1 – Neighborhood contractor material/labor donation	\$1,500		
2			
3			
C. Estimate and name source of cash donations:			secured cash on hand – Park Midway Bank
1 Saint Anthony Park Booster Club	19,975	6/1/2011	
2			
D. Name and amount of anticipated foundation grants:			
1			
2			
3			
E. Amount of loan(s) and name of lender:			
1			
2			
F. Amount and source of private equity:			
1			
2			
3			
G. Amount, source and type of other match:			
1			
2			
3			
TOTAL VALUE OF MATCHING FUNDS**	\$ 25,975		

* Up to 30% of the total match may be indirect contributions including in-kind goods and services, sweat equity and/or volunteer labor. Sweat equity and volunteer labor is valued at \$15 per hour (*STAR Guidelines, page 7*)

** Same total appears on pages 1 and 7

VIII. APPLICANT INFORMATION. This section provides the STAR Board, elected officials, and staff with basic information about your organization, and its abilities to carry out a STAR project.

1. Please describe your organization (i.e. its history, structure, business, membership, purpose etc.)

The current organization was incorporated in 2007 as a 501(c)(3).

The organization is governed by a Board of Directors comprised of volunteer residents from the Saint Anthony Park neighborhood in Saint Paul (District 12).

The purpose of the Saint Anthony Park Booster Club is to:

To initiate, promote, and support recreational, athletic, material, social and civic activities beneficial to the youth and adult residents of the Saint Anthony Park neighborhood;

To provide community based leadership and guidance to the Saint Anthony Park recreation center with respect to its programs, facilities and equipment for the benefit of all neighborhood residents, particularly children;

To further communication and cooperation between Saint Anthony Park residents, the City of Saint Paul, the Saint Anthony Park Association, the Saint Anthony Park Community Foundation, the District 12 Community Council, area public and private schools, and such other organizations whose affairs directly impact the Saint Anthony Park Neighborhood and its residents;

Maintain a balance in programming and upgrades in recreation centers located in the Saint Anthony Park neighborhood.

We are a volunteer, non-profit organization designed to engage volunteer community members and provide an efficient, coordinated method to raise funds in support of Statewide Health Improvement Plan (SHIP), Active Living in Ramsey Community (ALRC) and youth athletics and activities in Saint Anthony Park.

2. What is your status as a legal entity? (i.e. corporation, partnership, nonprofit, proprietor, etc.)
501(c)(3)

3. Who will be the designated project manager? John Brockman, Booster Club Treasurer
Describe her/his background, skills and experience in managing similar-type projects.

- 10+ years of experience managing investment spend projects for Fortune 500 companies
- 10+ years of experience managing project budgets and managing project deliverables
- 10+ years of experience as a financial planning analyst

4. Do you have an adopted\official conflict-of-interest policy? If so, please summarize or attach.

Article 7 – Inurement of Income: No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to its Directors, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in these Articles.

5. If you have received City funds within the past five years, please identify below or attach a separate list:

YEAR	PROGRAM	AMOUNT	BALANCE
----	----	NA	NA

Section B: Financial Information

ORGANIZATION MANAGEMENT Proprietor, partners, officers, directors, governors and all holders of outstanding stock (100% of ownership must be shown.) Use a separate sheet if necessary.

NAME AND TITLE	COMPLETE ADDRESS	% OWNED
Eric Williams, Chair	2261 Gordon Avenue Saint Paul, MN 55108	Non-profit
Jim Snoxell, Secretary	2397 Carter Avenue Saint Paul, MN 55108	Non-profit
John Brockman, Treasurer	2367 Pearl Street Saint Paul, MN 55114	Non-profit
There are no shareholders		

Do you have affiliate and/or subsidiary firms (20% or more ownership in other entities)? If so, please provide the last fiscal year end financial statements for the listed firms. No

If your business is a franchise, include a copy of the franchise agreement and the franchiser's FTC disclosure statement. Not a franchise

PLEASE PROVIDE THE FOLLOWING (check if attached or "N/A" if not applicable):

- ☒ A current balance sheet and a current operating statement. (Last business quarter)
- ☐ NA Aging of accounts receivable/accounts payable as of the date of the current balance sheet.
- ☒ A year-ended balance sheet and profit and loss statement for the previous three years, with accountant's letter, notes and supporting schedules.
- ☒ Detailed cash flow projections for 12 months of operation or a projected annualized income statement with assumptions.
- ☐ NA A copy of existing or proposed purchase agreement or lease agreement. (Provide appraisal, if available.)
- ☒ If project involves construction, please include specifications and contractors' estimates.
- ☐ NA If project involves the purchase of fixed assets, please include purchase agreements or vendor quotes.
- ☒ If a corporation, please provide articles of incorporation and bylaws.
- ☐ NA If a partnership, please provide partnership agreement.
- ☐ NA If LLC, please provide articles of organization.
- ☒ Copies of last three years business tax returns.
- ☐ NA Current personal financial statements for partner, officer, owner, and each stockholder with 20% or greater ownership.
- ☐ NA Resumes of principals and key management.
- ☐ NA If this project includes bank participation, please provide a bank commitment letter.

I. BANK REFERENCES

BANK	ACCOUNT OFFICER	PHONE
Park Midway Bank	Jed Riegelman	651-523-7800

II. TRADE REFERENCES

COMPANY	CONTACT PERSON	PHONE

III. DEBT SCHEDULE

Please list all existing business debts. Date*: 3/30/2011

Creditor name	Original amount	Original date	Present balance	Interest rate	Maturity date	Monthly payment	Assets secured	Current or delinquent

Total present balance* \$ 0.00

Total monthly payment \$ 0.00

* Should be the same information provided on the current financial statement.

IV. ACCOUNTANT

Name none

Address _____

Phone/e-mail _____

V. LAWYER

Name none

Address _____

Phone/e-mail _____

Eric,

Upon review of our financials, I believe we can easily absorb the \$19,975 cash investment required to support our portion of the STAR grant. The current balance in our bank accounts was partially built through better than expected growth in our Hockey program - and so I strongly support its use for this project.

Thanks,

A handwritten signature in black ink, appearing to read 'JB' followed by a stylized flourish.

John Brockman

Treasurer, Saint Anthony Park Booster Club



ESTIMATE

CUSTOMER

3/30/2011

Saint Anthony Park Booster Club
Eric Williams
eric@stapark.com
30 Langford Park
St Paul, MN 55108
651-238-8006

PROJECT DESCRIPTION: 16'x24' Storage building with Green Roof

DESCRIPTION	ALLOWANCES
Excavate/grade Balance	\$2,000
Flooding Slab	\$5,200
Exterior Block walls	\$7,400
Framing and Carpentry	\$6,000
Green roof	\$12,000
Two 8'x12' Overhead garage doors	\$2,750
Electrical Package	\$3,400
300 hours of volunteer labor @ \$15.00 - Site restoration	\$4,500
Neighborhood contractor material/labor donation	\$1,500
Design and permits	\$1,200

THANK YOU FOR YOUR BUSINESS

SUBTOTAL \$45,950

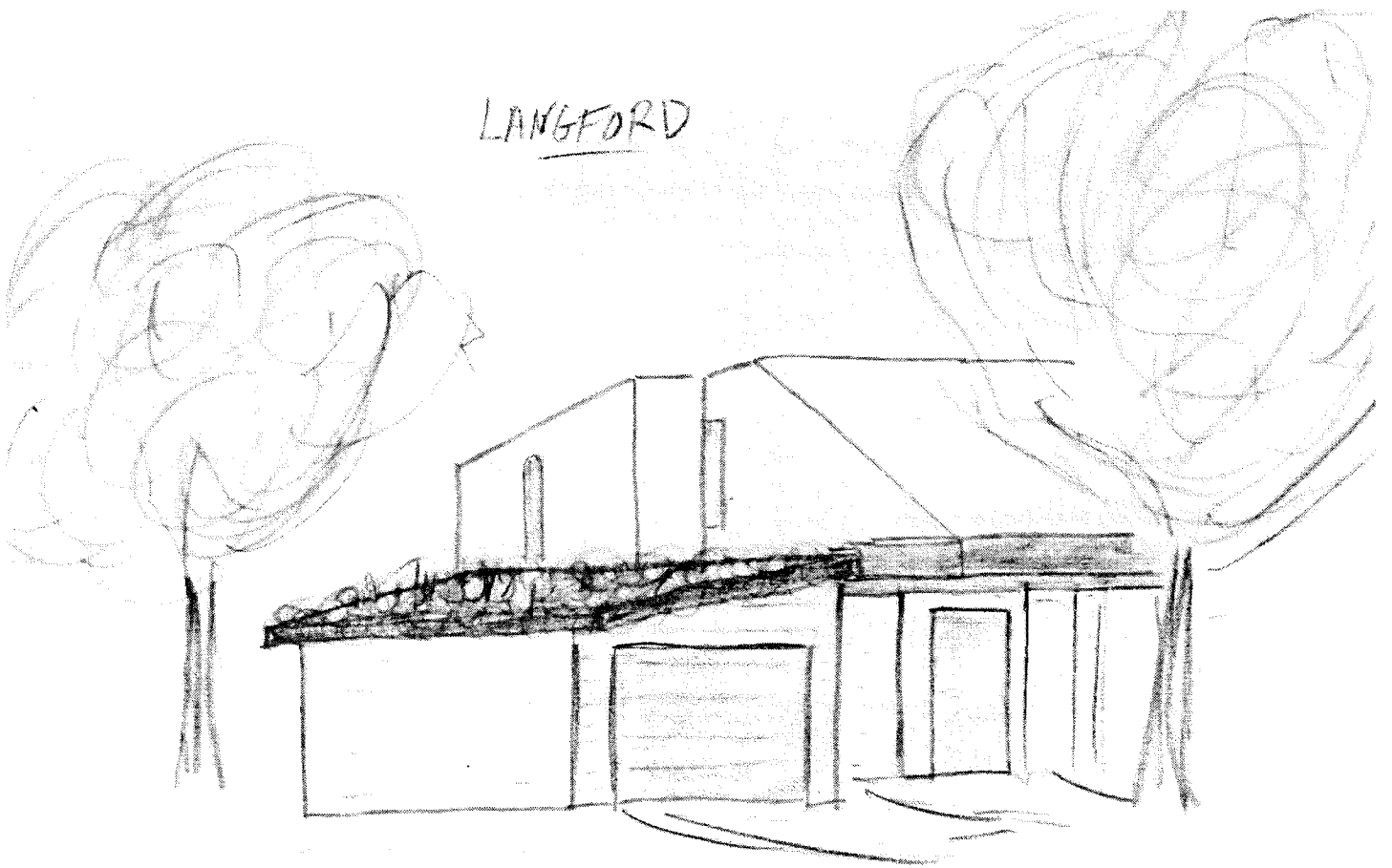
Signature

TOTAL \$45,950

The above information is not an invoice and only an estimate of services described. Additional choices can be discussed at any time. We appreciate the opportunity and look forward to doing business with you in the future.

Ivan J. Swenson

LANGFORD





Saint Anthony Park Elementary School

2180 Knapp Street • Saint Paul, MN 55108-1999

Telephone: (651) 293-8735 • Fax: (651) 293-8737 • www.spps.org

March 18, 2011

Langford Park Booster Club
Attn: Eric Williams, President
30 Langford Park
St. Paul, MN 55108

Re: STAR grant for new storage facility at Langford Park Recreation Center

Dear Eric,

On behalf of St. Anthony Park Elementary School, I want to express my full support of Langford Park Booster Club's application for the STAR grant, for a new storage facility at Langford Park Recreation Center. The proposed new storage building will provide the necessary space to store new equipment that will help the Langford Park Booster Club maintain the four outdoor ice rinks at Langford Recreation Center.

Our students visit the ice rinks with their classes and with our after school child care program. For some children, this is their first experience skating and they are introduced to a potential lifelong activity. The ice rinks also provide an opportunity for students to meet their social and physical needs after school in a safe and productive setting. We are grateful to have ice rinks in the neighborhood and to the Langford Park Booster Club for maintaining a wonderful place for children to visit.

We very much hope that the STAR Committee will award these funds to your organization.

Sincerely,

Ann Johnson, Principal

St. Anthony Park Community Council/District 12
890 Cromwell Avenue, Saint Paul, MN 55114
651/649-5992 TEL 651/649-5993 FAX www.sapcc.org

ST. ANTHONY PARK



Langford Park Booster Club
Attn: Eric Williams, President
30 Langford Park
St. Paul, MN 55108

Re: STAR grant for new storage facility at Langford Park Recreation Center

Dear Eric,

The St. Anthony Park Community Council Board of Directors would like to express our support for your STAR grant application for Langford Park Recreation Center storage facility. This project is a deserving recipient of City funding and we hope it is seriously considered for STAR grant funding. Langford Park is an essential recreational facility in St. Anthony Park, and the hockey program and its committed volunteers are deserving of the necessary space for ice making equipment that the proposed new storage facility would create.

Sincerely,

A handwritten signature in cursive script that reads "Lauren M. Fulner".

Lauren Fulner, Community Organizer
on behalf of the Board of Directors
St. Anthony Park Community Council

March 8, 2011

Langford Park Booster Club
Attn: Eric Williams, President
30 Langford Park
St. Paul, MN 55108

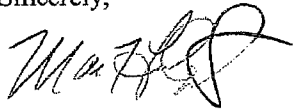
Re: STAR grant for new storage facility at Langford Park Recreation Center

Dear Eric,

On behalf of the many ice-making volunteers, we wanted to express our full support of Langford Park Booster Club's application for the STAR grant for a new storage facility at Langford Park Recreation Center. The proposed new storage building will provide the necessary space to store the new equipment we intend to use in order to continue to maintain the four out door ice rinks at Langford Recreation Center.

We very much hope that the STAR Committee will award these funds to your organization.

Sincerely,



Mark Lundquist
Coordinator, Outdoor Ice Rink Volunteers

Attachment: signatures from ice-making volunteers

3-8-11 Letter of Support

By placing my signature below, I support Langford Park Booster Club's STAR grant application for a new storage facility at Langford Park Recreation Center.

Name (Ice-Making Volunteer)

Date

1. <u>Jeffrey Lima</u>	<u>3/8/2011</u>
2. <u>R. Pascual</u>	<u>3-8-11</u>
3. <u>Robert Kay</u>	<u>3-10-11</u>
4. <u>[Signature]</u>	<u>3/11/11</u>
5. <u>[Signature]</u>	<u>3/16/11</u>
6. <u>M. de Schell</u>	<u>3/16/11</u>
7. <u>[Signature]</u>	<u>3/17/11</u>
8. <u>REV. MARC OSTRIZ-OLSON</u>	<u>3/17/2011</u>
9. <u>[Signature]</u>	<u>3/17/2011</u>
10. <u>[Signature]</u>	<u>17 Mar 2011</u>
11. <u>[Signature]</u>	<u>Mar 17, 2011</u>
12. <u>[Signature]</u>	<u>March 17, 2011</u>
13. <u>[Signature]</u>	<u>March 18, 2011</u>
14. <u>[Signature]</u>	<u>3-22-2011</u>
15. <u>[Signature]</u>	<u>3-28-11</u>
16. <u>[Signature]</u>	<u>3-28-11</u>
17. <u>[Signature]</u>	<u>3-28-11</u>
18. <u>[Signature]</u>	<u>3-28-11</u>
19. _____	_____
20. _____	_____
21. _____	_____
22. _____	_____
23. _____	_____
24. _____	_____
25. _____	_____
26. _____	_____
27. _____	_____
28. _____	_____
29. _____	_____
30. _____	_____

March 9, 2011, Letter of Support

By placing my signature below, I support St. Anthony Park Booster Club's STAR grant application for a new storage facility at Langford Park Recreation Center.

<u>Name (Parent of Langford Park Hockey Participant)</u>	<u>Date</u>
1. <u>St. Kine</u>	<u>3-9-11</u>
2. <u>[Signature]</u>	<u>3-9-11</u>
3. <u>[Signature]</u>	<u>3-9-11</u>
4. <u>Colleen B.D. Kelly</u>	<u>3-9-11</u>
5. <u>[Signature]</u>	<u>3-9-11</u>
6. <u>[Signature]</u>	<u>3-9-11</u>
7. <u>[Signature]</u>	<u>3-9-11</u>
8. <u>[Signature]</u>	<u>3-9-11</u>
9. <u>[Signature]</u>	<u>3-9-11</u>
10. <u>[Signature]</u>	<u>3/9/11</u>
11. <u>[Signature]</u>	<u>3/9/11</u>
12. <u>Nellie Luman</u>	<u>3/9/11</u>
13. <u>Robert Rodriguez</u>	<u>3/9/11</u>
14. <u>[Signature]</u>	<u>3-9-11</u>
15. <u>[Signature]</u>	<u>3/19/11</u>
16. <u>[Signature]</u>	<u>3/19/11</u>
17. <u>Fred Rose</u>	<u>3/19/2011</u>
18. <u>Nancy Shelton</u>	<u>3-19-11</u>
19. <u>[Signature]</u>	<u>3-19-11</u>
20. <u>[Signature]</u>	<u>3-19-11</u>
21. _____	_____
22. _____	_____
23. _____	_____
24. _____	_____
25. _____	_____
26. _____	_____
27. _____	_____
28. _____	_____
29. _____	_____
30. _____	_____

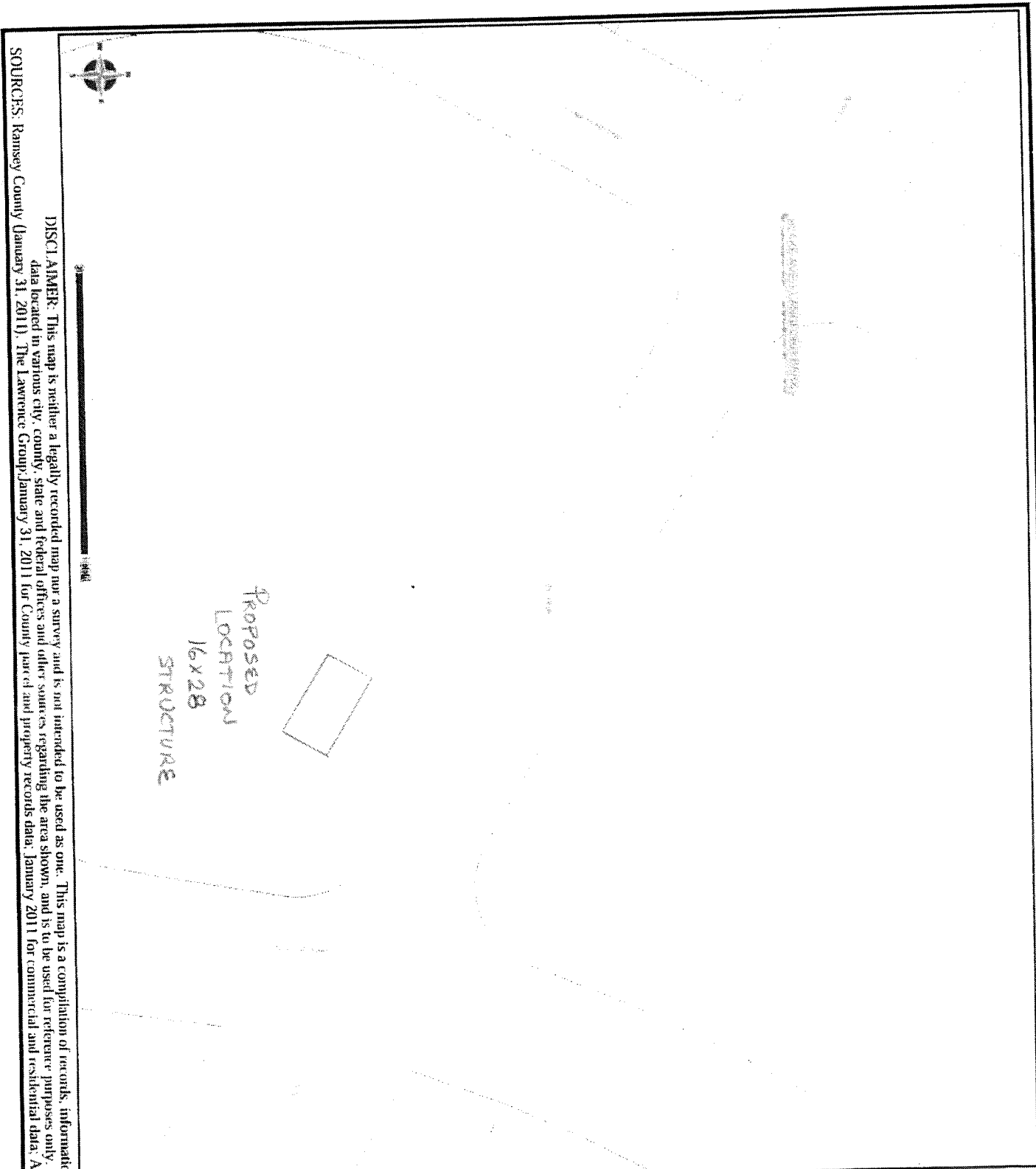
March 9, 2011, Letter of Support

By placing my signature below, I support St. Anthony Park Booster Club's STAR grant application for a new storage facility at Langford Park Recreation Center.

Name (Parent of Langford Park Hockey Participant)

Date

1. <u>[Signature]</u>	<u>3-28-11</u>
2. <u>[Signature]</u>	<u>3-28-11</u>
3. <u>[Signature]</u>	<u>3-28-2011</u>
4. <u>[Signature]</u>	<u>3-28-2011</u>
5. <u>[Signature]</u>	<u>3/28/11</u>
6. <u>[Signature]</u>	<u>3-28-11</u>
7. <u>[Signature]</u>	<u>3-28-11</u>
8. <u>[Signature]</u>	
9. <u>[Signature]</u>	<u>3-28-11</u>
10. <u>[Signature]</u>	<u>3-28-11</u>
11. <u>[Signature]</u>	<u>3-28-11</u>
12. <u>[Signature]</u>	<u>3-28-11</u>
13. <u>[Signature]</u>	<u>3-28-11</u>
14. <u>[Signature]</u>	<u>3-28-11</u>
15. _____	_____
16. _____	_____
17. _____	_____
18. _____	_____
19. _____	_____
20. _____	_____
21. _____	_____
22. _____	_____
23. _____	_____
24. _____	_____
25. _____	_____
26. _____	_____
27. _____	_____
28. _____	_____
29. _____	_____
30. _____	_____



- Point of Interest
- Water Bodies (County)
- County Road
- Interstate Hwy
- State Hwy
- Roads
- Structures
- Parcel Polygons
- Highway Shields
- Street Name Labels

Langford Park
Rec. Center
St. Paul

DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.

SOURCES: Ramsey County (January 31, 2011) The Lawrence Group, January 31, 2011 for County parcel and property records data, January 2011 for commercial and residential data, April 2009 for color aerial imagery.

2011 Neighborhood STAR Program Loan & Grant #11-102

Section A: Proposal & Organization Information

Project Name: St. Anthony Park: Sand court and foot path Ward 4 Planning District 12

Legal Entity Submitting Request: Joy of the People

Please check organization type(s): Public ☐ For Profit ☐ Non-Profit ☒

Mailing Address: 890 Cromwell Ave. St. Paul MN 55114

STREET CITY STATE ZIP

Contact Person For This Request: Ted Kroeten

Daytime Phone: (651)298-5770 Fax #: () Federal Tax I.D. # 27-0232682

E-mail Address: ted@joyofthepeople.org – please cc: michelleheerey@yahoo.com

Proposal Location: South Saint Anthony Park Rec Center – 890 Cromwell Ave., St. Paul, MN

STAR Funding Request:

Grant request \$ 13,125.00

Loan request \$ 0 proposed interest rate and term:

Total STAR Request: \$ 13,125.00 (total from page 7)

Total Match Leveraged: \$ 19,815.00 (total from pages 7 & 8)

The following compliance issues may apply to your proposal and can be reviewed on the City of Saint Paul's website: <http://www.stpaul.gov/index.asp?NID=2659>

- * Vendor Outreach Program: Goals apply to *all projects* receiving city funding
- * Federal Davis Bacon Requirements: Projects funded with \$2,000 or more of *federal* dollars
- * Little Davis Bacon Requirements: Projects funded with \$10,000 or more of *city* dollars
- * Two Bid Policy: Projects receiving \$20,000 or more of city funds
- * Business Subsidy: May apply to recipients of grants of \$25,000 or more and loans of \$75,000 and over
- * Affirmative Action: Entities receiving \$50,000 or more of city funds within a 12-month period
- * Living Wage: Entities receiving \$100,000 or more of city funds
- * Project Labor Agreement: Entities receiving \$250,000 or more of city funds
- * Section 3: Economic opportunities to low income persons or business concerns residing close to the project's location
- * Sustainability Initiative: A plan to make future development projects more environmentally and financially sustainable

We authorize Planning and Economic Development to order a consumer credit report and verify other credit information, including past and present mortgages and contract for deeds, as necessary to process our STAR application.

Individual Completing the Application:

Michelle Heerey Volunteer – Grant Writer 3-30-2011

Name (please type)

Title

Date

Signature

Chief Officer or President:

Theodore Kroeten Artistic Director & Founder 3-30-2011

Name (please type)

Title

Date

Signature

II. PROPOSAL INFORMATION:

1. Please provide a description of your project or program in the space provided:

Joy of the People (JOTP) is a non-profit organization that partners with the St. Paul Park and Recreation Services and the St. Anthony Park Community Council, District 12, to increase use of the St. Anthony Park facilities and provide service to neighboring residents, as well as the broader metro area. Joy of the People supports the development of children's physical, social and mental well-being through innovative approaches to playing soccer. JOTP programs are designed on the premise that soccer should be inclusive, fun, creative, and cooperative - long before it becomes competitive. The JOTP model emphasizes child-driven play of soccer, presenting an effective response to lack of 'free play' that increasingly is being recognized as a missing link in healthy development of children in America.

"...scientists, psychologists, educators...say that most of the social and intellectual skills one needs to succeed in life and work are first developed through childhood play. Children learn to control their impulses...solve problems, negotiate, think creatively and work as a team....in a sandbox." The New York Times, January 5, 2011

Through child-driven play in a community of children of diverse economic, cultural and geographic origins, JOTP provides young people the opportunity to learn the value of cooperation and to develop community building skills that will serve them throughout their life. At JOTP, children set their own pace of skill acquisition in playing soccer, and thus develop a healthy approach to facing challenges and self-motivated expansion of abilities. Participation in JOTP programming is about becoming part of a diverse community of people who love the game of soccer and find joy in child-directed learning through 'free play', creative problem solving and friendship.

JOTP proposes to construct a 400 ft perimeter sand volleyball/soccer court, community garden, and a surfaced foot path around the perimeter of the St. Anthony Park grounds (see photo attached). This addition to the park infrastructure would be a step towards the goal of creating a more engaging and safe environment that promotes physical activity, healthy living and the development of social and athletic skill among youth. The multi-use sand court, community garden, and 1/3 mile foot path will be available to local neighborhood members, as well as the community of people participating in scheduled JOTP activities.

The idea for the sand court is inspired by the natural sand courts on beaches, as well as man-made sand courts, that are common place in both free play and formal training for soccer in Brazil, the nation that most consistently produces some of the best soccer players in the world. Sand courts provide a play surface that requires the player to develop precision in ball handling skills, as he or she seeks to maximize use of 'air play' and ball control. It also provides a soft landing for children when they slide or fall in play, as well as for experimentation with such gravity defying moves as the bicycle kick. The sand court will have a concrete peripheral border to help contain sand. A small set of bleachers will be installed to minimize wear on the grass around the court and to provide comfortable seating for spectators and players awaiting their turn for play.

The addition of the community garden and foot path around the park is a low cost, added-value investment to complement the work involved in establishing the sand court. Installation of a community garden and foot path can be achieved with minimal additional use of the equipment and materials that will already be required for the installation of the sand court. Installing it at a later date as a separate project, would require a greater financial investment. The vision is to lay a surfaced path around the northeast and southeast perimeter of the park. This path would be linked to the existing foot path located around the western portion of the park and thus provide a level, safe surface of approximately 1/3 mile for walking and jogging longer distances. It is believed that the path, along with strategic placement of trash cans, should also help improve stewardship of animal waste by community members who walk their dogs in the park. The added diversity of both the sand court and foot path to the physical environment of the Saint Anthony Park grounds, will encourage greater use of the park as well as help spark the imagination of children and coaches in playing soccer.

2. Briefly describe, in quantifiable terms, the specific results of this proposal (i.e.: 10 houses rehabbed in 2 years; 5 jobs created by business expansion; 15,000 sq. ft. Community Center addition.)

- 1 sand soccer/volleyball court with bleachers

This new physical structure will support a minimum of 4480 hours of play based on a conservative estimate of 10 hrs of scheduled JOTP activity per week, with two games to be held on the sand court simultaneously in a 4 vs. 4 format. (16 players X 10 hrs/week X 4 weeks/month X 7 months = 4480 hrs of play)

- community garden

- 1/3 mile of walking/jogging foot path

2. Please explain the public benefit of your project:

"Play is the highest form of research" --Albert Einstein

This project will create a fun and safe play space that provides natural boundaries in support of child-directed play. While common in such places as Brazil, this sand court will be the first of its kind in Minnesota designed for playing soccer. As a multi-use court, it also provides a place for youth and adults to play volleyball. The overarching benefit is to provide a play environment that supports the healthy activity and community building which are key to immediate and long term physical and mental well being.

II. NEIGHBORHOOD PLANNING/COMMUNITY SUPPORT: Community involvement is a critical part of the STAR program. In this section you are being asked to identify the participation of neighborhood and community groups in your proposal.

1. Will your project be coordinated or partnered with any other project, program? If yes, please describe:

Yes, Mr. Kroeten has collaborated significantly with leadership of the local Booster Club as regards conceptualizing and developing strategies in a mutually supportive way to provide a healthier more engaging environment for youth sports. Some joint programs have already been co-sponsored by JOTP and the Booster club, utilizing space at both the South Saint Anthony Park and Langford Park. Future joint programming efforts are in the planning stages and would integrate use of the sand courts and footpath.

2. Is this proposal identified as part of an adopted city, neighborhood, or business plan? If yes, please describe: (Neighborhood plans can be found @ www.stpaul.gov/index.aspx?NID=3446)

While it is not part of a formally adopted plan, the proposal has been shared widely with key community stakeholders, including city and district officials. They have verbally acknowledged that this proposal complements their vision of what they seek to achieve in the St. Anthony Park area. Please see related letters of support.

3. Is there neighborhood/community support for this proposal? YES X NO _____. Please explain: Generally speaking, there is wide spread support for JOTP driven initiatives among local neighborhood residents, as well as among a growing number of people throughout the metro area. Those JOTP program participants who know of this particular proposal are very excited by it. A number have shown support by offering volunteer service to help meet the required cost share/match.

The activities at Joy of the People serve a broad community: Residents of the St Anthony Park area as well as people from all over the metro area. A recent analysis of representation by zip code produced the following break down:

- 44% from zip codes 55105, 55114, 55108
- 29% other St. Paul zip codes
- 22% Minneapolis zip codes
- 6% outside St. Paul/Minneapolis zip codes

A qualitative description of the level of community support for the philosophy and vision that JOTP seeks to achieve is demonstrated in the large turn out of JOTP community members for a recent evening program that was open to the public. Over 70 parents and their children gathered at the community center on a Saturday evening. The gym was the scene of multiple pick up soccer games of mixed age and gender, the small training room attracted younger children who practiced ball skills and shooting on small goals and parents and youth gathered in a third room to share food and watch the U.S. vs. Argentina soccer game on a large screen television. Many individuals expressed their gratitude for this family-oriented activity that provided a venue and opportunity for healthy free play among a community of children. JOTP community members frequently comment on the fact that the programming and energy being created by JOTP is unique in this day and age, yet more necessary than ever.

III. PUBLIC COST: This section helps define the financial impact of your request on the general public. Please be as accurate as possible:

1. Will this project/program result in a change in the tax base? If yes, please complete the following:

 n/a Current property taxes payable per year
 n/a Estimated taxes after project is completed
 n/a Net change in taxes per year

2. For proposals that remove property from the tax rolls, you'll need to calculate a Payment in Lieu of Taxes (PILOT) that will replace the lost property tax revenue. Suggested minimum is 25% of the total current taxes to assist with basic safety services to be paid for 20 years or the term of the agreement, whichever is longer. **The estimated PILOT is:** n/a .

IV. PROJECTED JOB CREATION / RETENTION

<input checked="" type="checkbox"/> [X] Job Impact <input type="checkbox"/> [] No Job Impact	Year 1	Year 2	Year 3	Year 4	Year 5
# of New Full-Time Permanent Jobs CREATED Each Year	.25				
# Of Full-Time Permanent Jobs RETAINED Each Year		.25	.25	.25	.25
#OF FULL-TIME PERMANENT JOBS LOST Each Year					
# of Construction/Temporary Jobs CREATED Each Year	.25				
Average Wage for Full-Time Permanent Workers					

V. STAR PROJECT / PROGRAM ACTIVITIES: The Neighborhood STAR Program provides funding for a variety of activities. **Please complete the one section only that best describes your proposal:**

A. Development/Redevelopment; B. Open Space Improvement; or C. Re-lending/re-granting Program:

B. Public / Private Open-Space Improvement Projects: STAR money has been used to finance important public and private open-space improvements in our community. These include playgrounds, streetscapes, or improvements to various public facilities. **If you are applying to fund a public or private open-space improvement project** please complete the following:

1. Define the type of public benefit that can be expected. Place a "1" next to the primary benefit, a "2" next to the secondary benefit and complete the tax base data (*if applicable*) in the following chart:

<input type="checkbox"/>	Remove Blight/Pollution	<input type="checkbox"/> 1	Improve Health/Safety/Security	<input type="checkbox"/>	Increase/Maintain Tax Base < current tax production: < est'd taxes as built: < net tax change + or -:
<input type="checkbox"/>	Rehab. Vacant Structure	<input type="checkbox"/> 2	Public Improvements	<input type="checkbox"/>	
<input type="checkbox"/>	Remove Vacant Structure	<input type="checkbox"/>	Goods & Services Availability	<input type="checkbox"/>	
<input type="checkbox"/>	Heritage Preservation	<input type="checkbox"/>	Maintain Tax Base	<input type="checkbox"/>	

2. Please describe your previous experience with public or private open-space improvement projects:

While serving a leadership role at the Blackhawks Soccer Club, Ted Kroeten negotiated field improvement at the Orchard Recreation Center in St. Paul including removal of infrequently used softball fields and the creation of multi-use fields that supported such sports as football, lacrosse and soccer. Ted Kroeten also contributed to the conceptualization and design of the McMurray Fields in St. Paul that resulted in the creation of 3 full size turf fields that were built with STAR Grant funding.

Finally, Ted invented 'inflatable courts' that provide a mobile soccer field. Inflatable courts are an effective

way of bringing soccer to children everywhere. They can be set up on concrete, on open grass fields or sandy surfaces, and thus allow easy conversion of a range of public and private open-spaces into a soccer fields.

3. Describe the components included in your proposal, and approximate locations (i.e. streetlights, benches, boulevard trees, playground equipment, park improvements, etc.).

This park improvement will consist of converting currently open park space that attracts minimal use, into higher volume use space in the form of a sand court, bleachers, community garden, and walking path. The sand court will have a perimeter of approximately 400 feet and require approximately 250 yards of material. The perimeter of the court will be built with a concrete border that will sit flush with the ground. Volleyball net posts will be installed, as will bleachers. The proposal does not require the removal of any trees.

4. Explain how this project will be maintained over the life of the improvement:

JOTP budgets for and manages regular maintenance of and cleaning of the South St. Anthony Park facility and grounds. Regular maintenance for the sand court will be integrated into the existing maintenance plan. Larger investments may periodically be necessary for such things as adding sand or replacing volleyball nets. This will be integrated into the longer term budget process.

5. Anticipated start date? summer, 2011 Completion? Late summer, 2011

6. Please list the City department(s) and person(s) with whom you have discussed your proposal:
Kathy Korum, Southwest Recreation Services Manager, City of St. Paul 651-266-6430
Beverly Wittgenstein, Southwest Area Recreation Services, City of St. Paul 651-266-6365
Amy Sparks, St. Anthony Park Community Council, District 12, 651-649-5992

7. Do you have a construction cost estimate either from, or approved by, the City department and contact listed in #6 above? YES (estimate attached) NO X

8. Have businesses and/or homeowners been approached regarding any required assessments to their property? YES NO X If yes, please indicate:

VI. SOURCES AND USES: Please attach an itemized budget or contractors' estimates where applicable. Itemize use of STAR funds, private match and non-matching funds for the entire project:

CATEGORY	STAR LOAN REQUEST	STAR GRANT REQUEST	MATCHING FUNDS	NON-MATCHING FUNDS*	TOTAL
Acquisition					
Rehabilitation:					
residential					
commercial					
New Construction:					
residential					
commercial					
Public Improvements		\$13,125.00	\$19,815.00	3810.00	\$36,750
Private Open Space Improvements					
** Direct Project Costs					
TOTALS: <i>total(s) also appear on pages 1 and 8</i>		\$13,125.00	\$19,815.00	3810.00	\$36,750

Line Item Examples:

Acquisition:	up to 20% of STAR funds may be used to purchase an existing building or property
Commercial/Housing Rehabilitation:	capital improvements to an existing building
New Construction:	new structure
Public Improvements:	streetscape, play equipment, park benches, permanent signs, exterior lighting etc. on public property
Private Open Space Improvements:	playground, community garden etc. on private property

* Please List the additional funds being used on this project that do not qualify as matching contributions (i.e. city grants from CDBG, TIF, CIB or the HRA)

\$3810 Volunteer labor above 30% of total match amount

Direct Project Costs (Soft Costs) - Up to 20% of STAR funds may be used for soft costs (i.e. acquisition, architect, engineering, legal and loan fees, environmental testing, permits, licenses, etc.) Eligible soft costs do not include **general administrative fees, marketing, or operating costs. Please itemize and describe soft costs:

VII. SOURCE OF MATCHING FUNDS: Matching funds must be *directly* related to the capital improvement proposal. Please refer to the Neighborhood STAR Guidelines (www.stpaul.gov/star) for eligible match criteria.

Please Identify Source & Type of Matching Funds	Amount	Date Available	Match Firm?
A. Estimated volunteer labor/sweat equity*:	\$5940	Upon receipt of funding	yes
B. Estimated in-kind service*:		Upon receipt of funding	
1 Project Management	\$1,500		yes
2			
3			
C. Estimate and name source of cash donations:		Plan to be implemented upon granting of award	
1 Board Fundraising campaign: corporate and private donors	\$12,375		
2			
D. Name and amount of anticipated foundation grants:			
1			
2			
3			
E. Amount of loan(s) and name of lender:			
1			
2			

F. Amount and source of private equity:			
1			
2			
3			
G. Amount, source and type of other match:		Upon receipt of funding	X
1			
2			
3			
TOTAL VALUE OF MATCHING FUNDS**		\$ 19,815	

* Up to 30% of the total match may be indirect contributions including in-kind goods and services, sweat equity and/or volunteer labor. Sweat equity and volunteer labor is valued at \$15 per hour (*STAR Guidelines, page 7*)

** Same total appears on pages 1 and 7

VIII. APPLICANT INFORMATION. This section provides the STAR Board, elected officials, and staff with basic information about your organization, and its abilities to carry out a STAR project.

1. Please describe your organization (i.e. its history, structure, business, membership, purpose etc.)

Founded winter of 2009, Joy of the People is a non-profit working in partnership with the City of St. Anthony Park. Started by lifelong friends in soccer, Joy of the People was put together under the idea that soccer is a game of life long skill mastery. The idea is that the best players have always developed by playing a lot, with and amongst friends.

Joy of the People is a young non-profit that has made great strides in its first year. In the first quarter of 2010, fee for service programs enrolled 22 children and free play sessions attracted an average of 30 youth. By the last quarter of 2010, program enrollment had rise to 184 children and free play sessions attracted an average of 130 youth. Anecdotal evidence shows that a number of families are choosing Joy of the People programs over time consuming and highly competitive youth traveling teams. They have indicated that the skill and self-development of their child was greater after regular play at Joy of the People, as compared to league soccer. Many families also appreciate a more family-friendly, inclusive environment where all their children may participate in programs simultaneously.

Joy of the People is also investing in refining a number of structural and functional qualities. The original Board of Directors was made up by a majority of a group of friends. Joy of the People is currently putting together a strategic plan for strengthening Boar membership and functioning. Likewise, efficiencies are building in the area of more effective use of a broad base of parents eager to volunteer services.

2. What is your status as a legal entity? (i.e. corporation, partnership, nonprofit, proprietor, etc.)

Non-profit. The legal process for establishing non-profit status should be completed in couple of months.

3. Who will be the designated project manager? Joseph Forpahl
Describe her/his background, skills and experience in managing similar-type projects.

Mr. Forpahl is a retired MNDOT employee and has 40 plus years experience in construction projects.

4. Do you have an adopted\official conflict-of-interest policy? If so, please summarize or attach.

No

5. If you have received City funds within the past five years, please identify below or attach a separate list:

YEAR	PROGRAM	AMOUNT	BALANCE
	n/a		

Section B: Financial Information

ORGANIZATION MANAGEMENT Proprietor, partners, officers, directors, governors and all holders of outstanding stock (100% of ownership must be shown.) Use a separate sheet if necessary.

NAME AND TITLE	COMPLETE ADDRESS	% OWNED
Ted Kroeten, Artistic Director	890 Cromwell Ave., St. Paul, MN	n/a

Do you have affiliate and/or subsidiary firms (20% or more ownership in other entities)? If so, please provide the last fiscal year end financial statements for the listed firms. NO

If your business is a franchise, include a copy of the franchise agreement and the franchiser's FTC disclosure statement. N/A

PLEASE PROVIDE THE FOLLOWING (check if attached or "N/A" if not applicable):

- ☒ A current balance sheet and a current operating statement. (Last business quarter)
- ☒ Aging of accounts receivable/accounts payable as of the date of the current balance sheet.
- ☒ A year-ended balance sheet and profit and loss statement for the previous three years, with accountant's letter, notes and supporting schedules.
- ☒ Detailed cash flow projections for 12 months of operation or a projected annualized income statement with assumptions.
- ☐ A copy of existing or proposed purchase agreement or lease agreement. (Provide appraisal, if available.)
- ☒ If project involves construction, please include specifications and contractors' estimates.
- ☐ If project involves the purchase of fixed assets, please include purchase agreements or vendor quotes.
- ☒ If a corporation, please provide articles of incorporation and bylaws.
- ☐ If a partnership, please provide partnership agreement.
- ☐ If LLC, please provide articles of organization.

N/A Copies of last three years business tax returns. (NOTE: Just completed first year of operation and have not submitted 2010 return.)

N/A Current personal financial statements for partner, officer, owner, and each stockholder with 20% or greater ownership.

X Resumes of principals and key management.

N/A If this project includes bank participation, please provide a bank commitment letter.

I. BANK REFERENCES

BANK	ACCOUNT OFFICER	PHONE
Park Midway Bank	Jim Oslund	651-523-7870

II. TRADE REFERENCES

COMPANY	CONTACT PERSON	PHONE
Swenson's Workshop LLC	Ivan Swenson	651-644-0700
St. Louis Park Soccer Assoc.	Robert Decker	952-546-5782
Blackhawks Soccer Club	Brett Gapp	651-398-8128

III. DEBT SCHEDULE

Please list all existing business debts. Date*: 3-30-11

Creditor name	Original amount	Original date	Present balance	Interest rate	Maturity date	Monthly payment	Assets secured	Current or delinquent
St. Louis Park Soccer Assoc.	5,000	3-5-11	5,000	0%	n/a	n/a	n/a	current

Total present balance* \$ 5,000

Total monthly payment \$ 5,000

* Should be the same information provided on the current financial statement.

IV. ACCOUNTANT

Name Ted Kroeten

Address 890 Cromwell Ave., St. Paul, MN

Phone/e-mail 952-215-1861

V. LAWYER

Name _____ in the process of selecting long-term legal representation

Address _____

Phone/e-mail _____

JOY OF THE PEOPLE

LIST OF BOARD OF DIRECTORS

President: Victor Kasenezky

Vice President: Glenn Kroeten

Treasurer: Open

Secretary: Colleen Kroeten

Member at Large: Franklin Tawah

Member at Large: Kathy Casey

Member at Large: Haris Handija

March 31, 2011

STAR GRANT PROPOSAL

To Whom It May Concern:

We are writing at this time to confirm that Joy of The People's Board of Directors fully supports the attached star grant application and will engage in fundraising activities to raise the \$13,125.00 in matching funds necessary for the Star Grant.

Thank you in advance for your approval of Joy of the People's grant request. Please do not hesitate to contact us with any questions.

For the Board of Directors,

A handwritten signature in black ink, appearing to read 'Glenn Kroeten', with a long horizontal line extending to the right.

Glenn Kroeten
Vice President
Joy of the People

Line Item	Cost	Notes					
Project manager	\$ 1,500.00	100 hrs X \$15/hr. in volunteer contribution					
Contractor	\$ 32,250.00	see detailed proposal attached including volunteer labor contribution					
Bleachers	\$ 2,000.00						
City Design Fees	\$ 1,000.00	Bev Wittgenstein of SW Area Rec Services quoted 10 hrs X \$100/hr					
Total Cost of Project	\$ 36,750.00						
In-kind material & Labor Donator	\$ 10,500.00	contract labor donation, project manager time donation					
Total Cost - donations	\$ 26,250.00						
JOTP Board Funding Raising	\$ 13,125.00						
Total STAR Grant Request	\$ 13,125.00						

St. Anthony Park Community Council/District 12
890 Cromwell Avenue, St. Paul, MN 55114
651/649-5992 TEL 651/649-5993 FAX
www.sapcc.org

ST. ANTHONY PARK



Michele Swanson
Neighborhood STAR Program
25 W. 4th Street Suite 1400
Saint Paul, MN 55102

Dear Ms. Swanson

I am writing to convey District 12's support for the project proposed by Joy of the People (JOTP) to install a sand court on the South St. Anthony Parkgrounds. In addition, the JOTP has referenced in their budget collaboration with volunteers in St. Anthony Park to install community gardens in the same park. We strongly support that collaboration also.

We will be inviting broader community comment on this proposal in early April and will convey those comments to you before your final consideration of this project.

Thank you,

Amy Sparks, Executive Director
St. Anthony Park Community Council

Lois Braun
1988 Brewster St. #109
St. Paul, MN 55108
March 29, 2011

To whom it may concern:

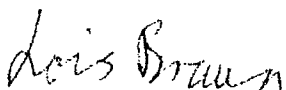
The Steering Committee of the St. Anthony Park Community Garden (located between Robbins and the railroad yards, just west of Raymond), would like to express our strong support for the establishment of a new community garden at the South St. Anthony Park Recreation Center, in collaboration with the Joy of the People youth soccer program.

The St. Anthony Park Community Garden, which turns 30 years old this year, has seen increasing demand in recent years, due to the increasing interest in local and home-scale food production. For the past four or five years we have had more applicants than we have space for. This year, out of 98 plots, we had 28 applicants for only 15 vacancies. Although we think the renewed societal interest in gardening is a good thing, we don't like turning people away. We think that everyone who wants to have a garden should be able to have one. Thus we would like to support efforts to start a new community garden at the South St. Anthony Park Recreation Center.

Locating a community garden along-side a youth recreation program offers excellent opportunities to educate the next generation about how food grows and healthy lifestyles. This has precedence with "Farm in the City", a non-profit organization that used to offer a youth summer gardening program located at the Dunning Recreation Center in St. Paul.

We anticipate that because this new community garden will be co-located with a youth soccer program it will need to be organized differently than our community garden. Although we will gladly offer advice based on our experience, the people who actually do the gardening at this new garden will have to figure out their own organizational structure, in collaboration with Joy of the People, and with Parks and Recreation. Gardening Matters, an organization which supports Twin-Cities community gardens, is available to provide organizational and other assistance.

Sincerely,



Lois Braun

On behalf of the Steering Committee

General

mission: "want kids involved in multiple activities"

be "active & well-rounded"

"kids center first & foremost"

(ie: know relationship between games & gardens;
soccerball-proof planting)

kids take a lot of ownership of the place & Ted thinks
they'd do so w/ things planted so long as included
want educational component throughout process

10 year plan includes:

add a running route around the grounds
replace grass soccer w/ rubber turf,
remove horseshoes

building has asphalt shingles(water to non-edibles?)

roof slope accomodates solar panels

kitchen in the building

existing SAP community garden has a waiting list

next step is to get city approval (Ted thinks that'll be easy)

& put together a plan/vision (funding?)

Summer camp

3 nearest zip codes (camp & n'hood kids. ages 5-14)

primarily soccer & parents watching games

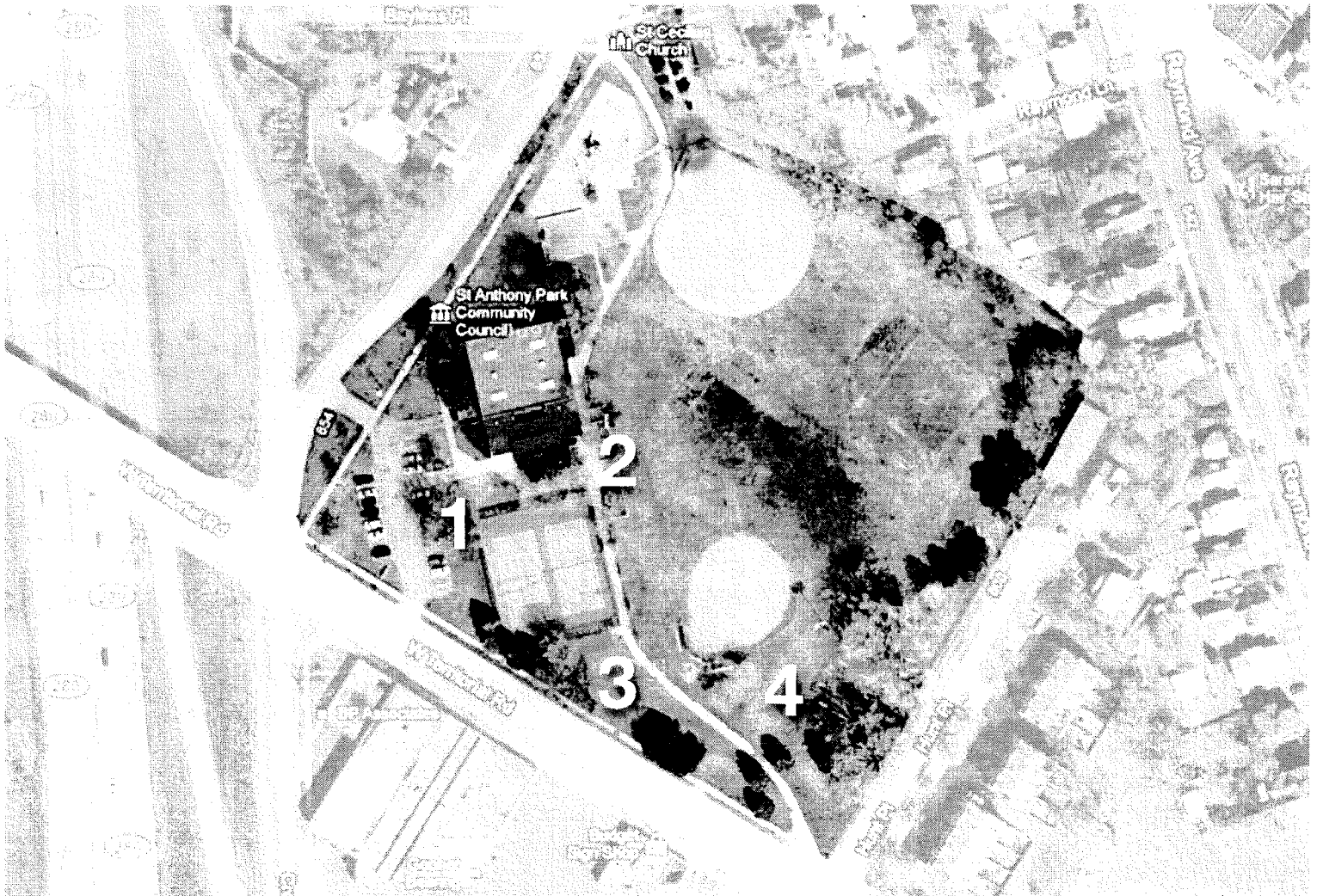
attend 9am - 3pm (12-3 free play)

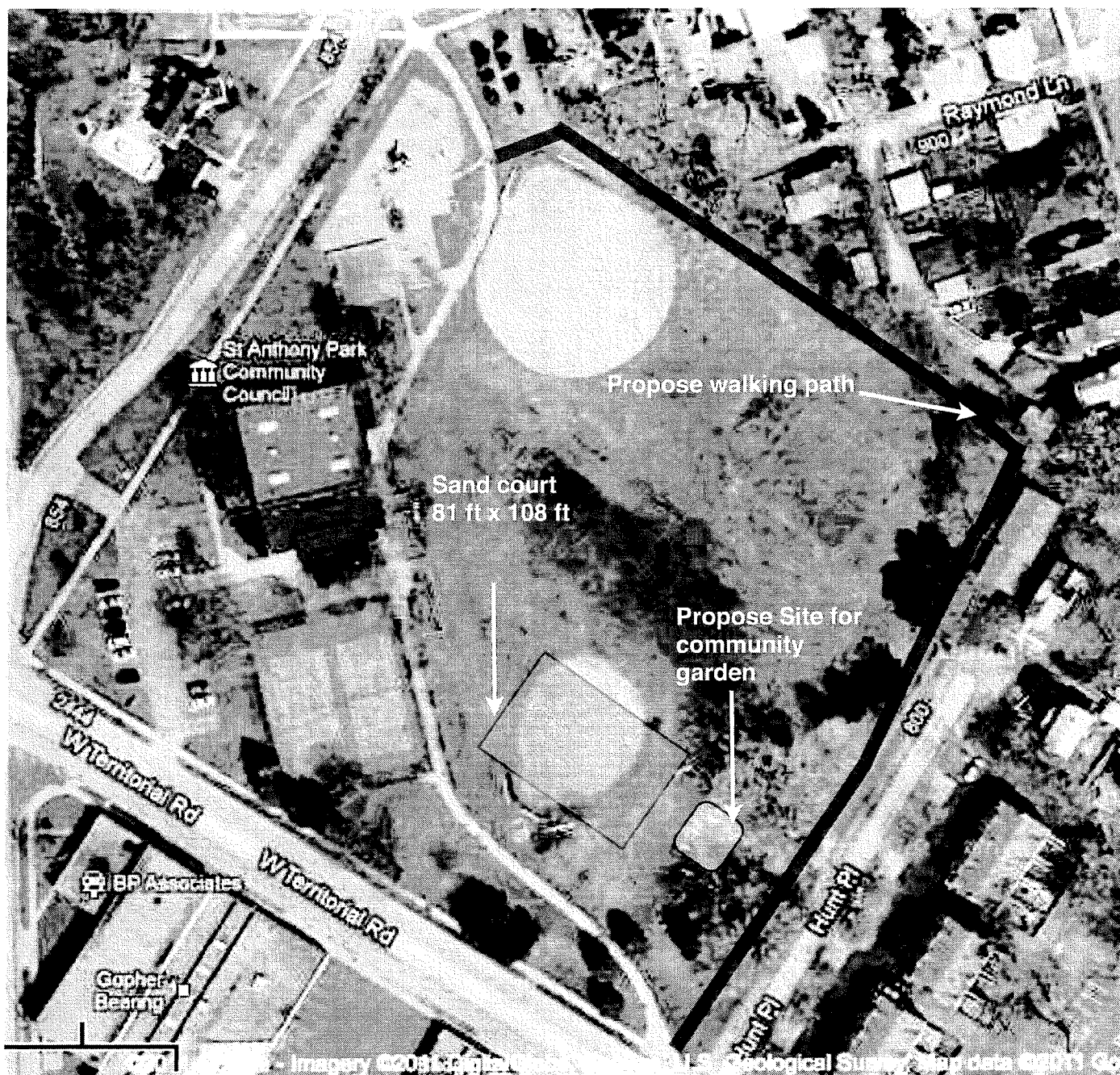
school program feeds them breakfast & lunch

want a garden plot

Opportunity Areas

- 1 between parking lot & building
decent southern exposure
high traffic area
- 2 concrete burms
large one adjacent to sidewalk (currently "wild")
another at side of bldg w/ benches
high traffic area (herb/flower garden?)
- 3 between tennis & sidewalk
(wandering perennial garden -
parents could stroll during games?)
- 4 between diamond & horse shoe pit
(planning to remove; sand source)
existing benches
(community garden plot location?)
- 5 between playground & building
hilly mound
(pumpkin patch?)
- 6 baseball backstop
(trellis for vines, grapes)





Section A: Proposal & Organization Information

Project Name: Hampden Park Master Plan Improvements Ward 4 Planning District 12

Legal Entity Submitting Request: St. Anthony Park Community Council (SAPCC) and St. Paul Parks and Rec.

Please check organization type(s): Public ☒ For Profit ☐ Non-Profit ☒

Mailing Address: 890 Cromwell Ave St. Paul MN 55114
STREET CITY STATE ZIP

Contact Person For This Request: Lauren Fulner and Kathleen Anglo

Daytime Phone: (651) 649-5992 Fax #: (651) 649-5993 Federal Tax I.D. # 41-1390942 (SAPCC)

E-mail Address: lauren@sapcc.org

Proposal Location: Hampden Park, (Hampden Ave & Raymond Avenue)

STAR Funding Request:

Grant request \$ 60,000

Loan request \$ _____ proposed interest rate and term: _____

Total STAR Request: \$ 60,000 (total from page 7)

Total Match Leveraged: \$ 60,000 (total from pages 7 & 8)

The following compliance issues may apply to your proposal and can be reviewed on the City of Saint Paul's

website: <http://www.stpaul.gov/index.asp?NID=2659>

- * Vendor Outreach Program: Goals apply to *all projects* receiving city funding
- * Federal Davis Bacon Requirements: Projects funded with \$2,000 or more of federal dollars
- * Little Davis Bacon Requirements: Projects funded with \$10,000 or more of city dollars
- * Two Bid Policy: Projects receiving \$20,000 or more of city funds
- * Business Subsidy: May apply to recipients of grants of \$25,000 or more and loans of \$75,000 and over
- * Affirmative Action: Entities receiving \$50,000 or more of city funds within a 12-month period
- * Living Wage: Entities receiving \$100,000 or more of city funds
- * Project Labor Agreement: Entities receiving \$250,000 or more of city funds
- * Section 3: Economic opportunities to low income persons or business concerns residing close to the project's location
- * Sustainability Initiative: A plan to make future development projects more environmentally and financially sustainable

We authorize Planning and Economic Development to order a consumer credit report and verify other credit information,
including past and present mortgages and contract for deeds, as necessary to process our STAR application.

Individual Completing the Application:

Lauren Fulner Community Organizer 3/31/11
Name (please type) Title Date Signature

Chief Officer or President:

Ranae Hanson Board President 31 March 2011 Ranae Hanson
Name (please type) Title Date Signature

II. PROPOSAL INFORMATION:

1. Please provide a description of your project or program in the space provided:

Our goal for Hampden Park is to improve its ecological and social function based on a master plan created with community input and unprecedented collaboration between city departments. The Master Plan includes major improvements that bring economic and environmental benefit to the City and increased livability to the neighborhood that will be implemented in phases. Phase I that likely will be funded by CIB dollars includes: an increase in green space with the elimination of a portion of city street; a bioswale that significantly benefits water quality by capturing thousands of gallons of stormwater from surrounding streets in every rainfall; a tree management plan that addresses significant tree loss in the park; and native plantings that provide aesthetic/environmental benefits.

The Master Plan also includes many improvements planned for the park to increase its economic and cultural value in the neighborhood, including more public gathering space, public art, lighting, and replacement and addition of picnic tables and benches. The specific elements of the project that would be funded by the STAR money are the plaza/gathering space, trees to replace those lost to Emerald Ash Borer and root girdling as well as additional trees to increase canopy in the park, and the park amenities such as lighting, sidewalks, benches, and garbage cans that are indicated on the Master Plan.

2. Briefly describe, in quantifiable terms, the specific results of this proposal (*i.e.: 10 houses rehabbed in 2 years; 5 jobs created by business expansion; 15,000 sq. ft. Community Center addition.*)

The amount of stormwater retained in the bioswale will meet the Capitol Region Watershed District requirements of 1" of rainfall captured and infiltrated for the entire Raymond Ave. street improvement project.

Specific amenities added to the park include 4-7 picnic tables, 4 trash receptacles, and 6 benches designed by local artists, 5-10 walk lights, 50 trees at 6" each, 2 entry signs, a plaza/gathering space on the corner of Hampden and Raymond (3700 square feet), a bike rack, 1100 feet of additional pathway. The STAR funding will be used first and foremost to complete the plaza area, including the gathering space, necessary soil, and surrounding trees.

While the Hampden Park improvements will benefit the many visitors to the north west corner of St. Paul, a number that will certainly increase dramatically with the coming of light rail, it will also be the primary green space for 1,200 businesses and 2,700 residents in South St. Anthony Park.

3. Please explain the public benefit of your project:

The park's proximity to the incoming light rail is an essential component in community improvement; as the main existing green space serving expected populations near the Raymond and Westgate LRT stations, Hampden Park will play an important role as an amenity in attracting new development. In addition, improving Hampden Park adds value to the housing stock of South St. Anthony Park, which has historically struggled to retain value and stability.

Hampden Park also serves the present residential populations of South St. Anthony Park, particularly those who live or work near the intersection of Raymond and University corridors. Many individuals use the park for walks, work breaks, or a lunch spot, as a green space in the middle of their day. Hampden Park is also an essential space for recreation in South St. Anthony Park after the closing of the Rec Center to the public. The park is a space for everyone from the City to use, be it as a resident of the neighborhood, an employee of one of the neighborhood businesses, or as a visitor to those businesses arriving on one of many forms of transportation.

II. NEIGHBORHOOD PLANNING/COMMUNITY SUPPORT: Community involvement is a critical part of the STAR program. In this section you are being asked to identify the participation of neighborhood and community groups in your proposal.

1. Will your project be coordinated or partnered with any other project, program? If yes, please describe:

The project is coordinated with the Raymond Avenue Traffic Calming improvements that will begin in 2012. This project is funded by both City and federal dollars, and will result in dramatic improvements in pedestrian safety and accessibility along Raymond Avenue from University to Hampden. In the interest of using resources effectively and minimizing disruption to the neighborhood from construction, Phase I of the Hampden Park Master Plan, the funding for which has been requested through the CIB process, would occur simultaneously with the reconstruction of the Avenue, allowing Public Works to install significant stormwater best management practices by converting impervious street surface to green space and directing stormwater runoff from surrounding streets into the park. This would help the City meet its ecological goals as well as provide needed stormwater credits for other areas of St. Paul. Hampden Park stormwater improvements will also provide education to park visitors on the importance of and our responsibility for clean water and improved urban habitat. Coordination of STAR grant funded components of the Master Plan with the Raymond Avenue reconstruction and CIB funded bioswale and street realignment would further improve the efficiency of the project and the City's allocation of resources.

2. Is this proposal identified as part of an adopted city, neighborhood, or business plan? If yes, please describe: (Neighborhood plans can be found @ www.stpaul.gov/index.aspx?NID=3446)

The improvements to Hampden Park will address several general goals in the St. Anthony Park Neighborhood Plan, specifically:

- Increase the level of ground water infiltration in the District through the utilization of stormwater best management practices, the creation of new open spaces, and the retrofitting of existing structures and properties (Neighborhood Plan items 44-47)
- Use community programs and community building initiatives to increase the amount of vegetation in public and private spaces. More specifically, Neighborhood Plan item 49. Prioritize public spaces targeted for replanting based on need and community feedback. Develop a replanting and maintenance program with input from Parks and Recreation if in parkland or parkway.
- Promote a range of green spaces and parks (small and large) throughout all existing and new residential areas of District 12.
- Re-invest in existing park assets and strengthen programming to increase use of all park and recreation services, specifically Neighborhood Plan item 70. Work with St. Anthony Park Community Council to pursue continued Hampden Park beautification plans. This item is also designated as a 'Priority Action for City Participation'.
- From the neighborhood's more extensive D12 Plan, item N1b. Work with the city and MnDot to prevent road runoff from entering SAP ponds. At a minimum, maintain or achieve the following goals in SAP ponds from road and surface runoff:
 - Conductivity: < 1500 uS (seasonal high level)
 - O2: > 4 ppm (minimum year-round level)
 - Nitrate: 0 ppm (year-round max) as has been the case annually since the year 2000*
 - Nitrite: 0 ppm (year-round max) as has been the case annually since the year 2000*
 - Orthophosphate: 0 ppm (year-round max) as has been the case annually since the year 2000*
 - Secchi depth: minimum visibility of one meter (year round)
 - Increase dissolved oxygen from 3 parts per million to 6

3. Is there neighborhood\community support for this proposal? YES ☒ NO _____. Please explain:

The St. Anthony Park community has been deeply involved in the creation of the master plan for Hampden Park, as well as continued pursuit of funding to see the plan through to implementation. Community conversations, forums and surveys have taken place since the onset of planning in 2007, culminating in a forum on May 12, 2010 to solicit feedback on specific items from the Master Plan. Consequently, the recommendations in the Master Plan for specific components of Hampden Park are a

comprehensive collection of the hopes of the community for the park. The Friends of Hampden Park group has formed for the purpose of implementation and maintenance of the park improvements; this group represents involved residents in the neighborhood as well as local business owners.

III. PUBLIC COST: This section helps define the financial impact of your request on the general public. Please be as accurate as possible:

1. Will this project/program result in a change in the tax base? If yes, please complete the following:

While the Hampden Park improvements will not result in a direct change in the tax base because of new park infrastructure, it will increase tax value of adjacent properties, both residences and businesses.

2. For proposals that remove property from the tax rolls, you'll need to calculate a Payment in Lieu of Taxes (PILOT) that will replace the lost property tax revenue. Suggested minimum is 25% of the total current taxes to assist with basic safety services to be paid for 20 years or the term of the agreement, whichever is longer. **The estimated PILOT is:** _____.

IV. PROJECTED JOB CREATION / RETENTION

<input type="checkbox"/> Job Impact <input checked="" type="checkbox"/> No Job Impact	Year 1	Year 2	Year 3	Year 4	Year 5
# of New Full-Time Permanent Jobs CREATED Each Year					
# Of Full-Time Permanent Jobs RETAINED Each Year					
#OF FULL-TIME PERMANENT JOBS LOST Each Year					
# of Construction/Temporary Jobs CREATED Each Year					
Average Wage for Full-Time Permanent Workers					

V. STAR PROJECT / PROGRAM ACTIVITIES: The Neighborhood STAR Program provides funding for a variety of activities. **Please complete the one section only that best describes your proposal:** **A. Development/Redevelopment;** **B. Open Space Improvement;** **or** **C. Re-lending/re-granting Program:**

B. Public / Private Open-Space Improvement Projects: STAR money has been used to finance important public and private open-space improvements in our community. These include playgrounds, streetscapes, or improvements to various public facilities. **If you are applying to fund a public or private open-space improvement project** please complete the following:

1. Define the type of public benefit that can be expected. Place a "1" next to the primary benefit, a "2" next to the secondary benefit and complete the tax base data (*if applicable*) in the following chart:

<input type="checkbox"/> Remove Blight/Pollution	<input checked="" type="checkbox"/> 2	Improve Health/Safety/Security	<input type="checkbox"/>	Increase/Maintain Tax Base <input type="checkbox"/> current tax production: <input type="checkbox"/> est'd taxes as built: <input type="checkbox"/> net tax change + or -:
<input type="checkbox"/> Rehab. Vacant Structure	<input checked="" type="checkbox"/> 1	Public Improvements	<input type="checkbox"/>	
<input type="checkbox"/> Remove Vacant Structure	<input type="checkbox"/>	Goods & Services Availability	<input type="checkbox"/>	
<input type="checkbox"/> Heritage Preservation	<input type="checkbox"/>	Maintain Tax Base	<input type="checkbox"/>	

2. Please describe your previous experience with public or private open-space improvement projects:

The St. Anthony Park Community Council has initiated and sustained public open-space improvement projects in nearly every natural and park area in the neighborhood. Kasota Ponds, an essential component of the Mississippi Watershed, has a committed crew of volunteers for the annual Earth Day cleanup which is expanding further this year to include habitat restoration via willow transplanting. Langford Park and College Park, the major green spaces in North St. Anthony Park, have also seen major improvements in past years due to task forces supported by the Community Council. The process for Langford Park improvements began in 2000, resulting in the playground and rec center that exists today. Recent landscaping improvements and tree plantings in College Park are sustained by the Community Council's 'Adopt a Tree' program, engaging residents in the care and maintenance of their neighborhood park.

In addition to green space improvements, a task force from the St. Anthony Park Community Council in conjunction with Prospect Park conducted the Bridging the Gap study and community public process to identify bicycle, pedestrian, and traffic calming scenarios for crossing Highway 280 on Territorial Road and Franklin Avenue, as well as specific traffic calming measures for key intersections along the proposed pedestrian/bike route. This study responds to proposed future development and changes in the City's infrastructure, just as the proposed Hampden Park improvements respond to the need for green space and stormwater capture along a primary North-South connecting route to the new light rail line.

3. Describe the components included in your proposal, and approximate locations (i.e. streetlights, benches, boulevard trees, playground equipment, park improvements, etc.).

See attached Master Plan, and Item II.2 in this application.

4. Explain how this project will be maintained over the life of the improvement:

Because the project is in a City park, the majority of the maintenance will be done by City staff. The Community Council has established a Friends of Hampden Park group that will also look after the well-being of the park, its landscaping, and its amenities.

5. Anticipated start date? Spring 2012 Completion? Fall 2012

6. Please list the City department(s) and person(s) with whom you have discussed your proposal:

Kathleen Anglo and Jodi Martinez- Parks and Rec
Paul St. Martin and David Kuebler- Public Works
Sewer department via Paul St. Martin
Forestry- Chris Bakke

7. Do you have a construction cost estimate either from, or approved by, the City department and contact listed in #6 above? YES x (estimate attached) NO ____.

8. Have businesses and/or homeowners been approached regarding any required assessments to their property? YES ____ NO x. If yes, please indicate:

a. How many properties will be affected? residential ____ commercial ____.

b. How many have agreed to pay assessments? residential ____ commercial ____.

VI. SOURCES AND USES: Please attach an itemized budget or contractors' estimates where applicable. Itemize use of STAR funds, private match and non-matching funds for the entire project:

CATEGORY	STAR LOAN REQUEST	STAR GRANT REQUEST	MATCHING FUNDS	NON-MATCHING FUNDS*	TOTAL
Acquisition					
Rehabilitation:					
residential					
commercial					
New Construction:					
residential					
commercial					
Public Improvements		\$60,000	\$33,500	\$395,000	488,500
Private Open Space Improvements					
** Direct Project Costs			\$26,500		26,500
TOTALS: <i>total(s) also appear on pages 1 and 8</i>		\$60,000	\$60,000	395,000	515,000

Line Item Examples:

Acquisition:	up to 20% of STAR funds may be used to purchase an existing building or property
Commercial/Housing Rehabilitation:	capital improvements to an existing building
New Construction:	new structure
Public Improvements:	streetscape, play equipment, park benches, permanent signs, exterior lighting etc. on public property
Private Open Space Improvements:	playground, community garden etc. on private property

* **Please List** the additional funds being used on this project that do not qualify as matching contributions (i.e. city grants from CDBG, TIF, CIB or the HRA)

CIB funding applied for (will hear in June) - \$395,000; cost estimate breakdown is attached.

****Direct Project Costs (Soft Costs)** - Up to 20% of STAR funds may be used for soft costs (i.e. acquisition, architect, engineering, legal and loan fees, environmental testing, permits, licenses, etc.) Eligible soft costs do not include **general** administrative fees, marketing, or operating costs. **Please itemize and describe soft costs:**

See attached cost estimate

VII. SOURCE OF MATCHING FUNDS: Matching funds must be *directly* related to the capital improvement proposal. Please refer to the Neighborhood STAR Guidelines (www.stpaul.gov/star) for eligible match criteria.

Please Identify Source & Type of Matching Funds	Amount	Date Available	Match Firm?
A. Estimated volunteer labor/sweat equity*: 500 hours for planting, fundraising, maintenance, community forums	\$7500	As project progresses	yes
B. Estimated in-kind service*: 1 Consulting from Landscape Architecture Inc (approx 80 hours @ \$132/hr)	\$ 10,500	As project progresses	yes
2			
3			
C. Estimate and name source of cash donations: 1 Park Midway Bank (\$1000 committed) and other businesses	\$5,000	As received	no
2 Individual Donations – Buy a Brick/Buy a Tree program	\$5,000	As received	no
D. Name and amount of anticipated foundation grants:			
1 Capitol Region Watershed District	\$30,000	Upon receipt of CIB funds	yes
2 St. Anthony Park Foundation	\$2,000	At project start	no
3			
E. Amount of loan(s) and name of lender:			
1			
2			
F. Amount and source of private equity:			
1			
2			
3			
G. Amount, source and type of other match:			
1			
2			
3			
TOTAL VALUE OF MATCHING FUNDS**	\$ 60,000		

* Up to 30% of the total match may be indirect contributions including in-kind goods and services, sweat equity and/or volunteer labor. Sweat equity and volunteer labor is valued at \$15 per hour (**STAR Guidelines, page 7**)

** Same total appears on pages 1 and 7

VIII. APPLICANT INFORMATION. This section provides the STAR Board, elected officials, and staff with basic information about your organization, and its abilities to carry out a STAR project.

1. Please describe your organization (i.e. its history, structure, business, membership, purpose etc.)

The St. Anthony Park Community Council (SAPCC) was created as part of the citywide Citizen Participation Process established by City Council in October 1975, and receives funding from both the City and other organizations to act out the mission, which is to promote active citizen involvement in local issues, ensure the neighborhood has an effective voice in government decisions, and serve as a conduit for connections in our community. The Community Council has 21 board members, seven from North St. Anthony Park, seven from South, and seven from the business community, in the interest of representing the various constituencies in the neighborhood. Elections are held each April by ballot, with the candidate profiles listed in the neighborhood newspaper.

2. What is your status as a legal entity? (i.e. corporation, partnership, nonprofit, proprietor, etc.)
Non-profit

3. Who will be the designated project manager? Kathleen Anglo
Describe her/his background, skills and experience in managing similar-type projects.

Registered Landscape Architect with 13 years of service with the City of St. Paul Parks and Recreation department. I have extensive experience in park design and improvements, construction document preparation, cost estimating and construction management. Other projects I've managed include: Harriet Island Phase II Improvements, Trillium Nature Sanctuary, Mattocks Park, Homecroft Park, Edgcombe Recreation Center and Baker Recreation Center Play Area and Field Improvements.

4. Do you have an adopted\official conflict-of-interest policy? If so, please summarize or attach.

Council members, including ad hoc committee members, shall refrain from acting on issues with respect to which they have a conflict of interest. A conflict of interest exists if a member's personal stake in the outcome of a decision is so substantial that it may, or may be perceived to, affect the member's ability to act for the good of the neighborhood. Conflicts of interest include, but are not limited to, financial conflicts of interest, in which a member may receive direct financial benefit on account of a decision. Conflicts may also exist on account of a decision's impact on a family member, a friend or an organization with which a member is involved. Council members shall be guided by the Code of Ethics as cited in St. Paul Legislative Code, Chapter 24.

- 4.If you have received City funds within the past five years, please identify below or attach a separate list:

Attached

Section B: Financial Information

ORGANIZATION MANAGEMENT Proprietor, partners, officers, directors, governors and all holders of outstanding stock (100% of ownership must be shown.) Use a separate sheet if necessary.

NAME AND TITLE	COMPLETE ADDRESS	% OWNED

Do you have affiliate and/or subsidiary firms (20% or more ownership in other entities)? If so, please provide the last fiscal year end financial statements for the listed firms.

If your business is a franchise, include a copy of the franchise agreement and the franchiser's FTC disclosure statement.

PLEASE PROVIDE THE FOLLOWING (check if attached or "N/A" if not applicable):

- x A current balance sheet and a current operating statement. (Last business quarter)
- n/a Aging of accounts receivable/accounts payable as of the date of the current balance sheet.
- x A year-ended balance sheet and profit and loss statement for the previous three years, with accountant's letter, notes and supporting schedules.
- n/a Detailed cash flow projections for 12 months of operation or a projected annualized income statement with assumptions.
- n/a A copy of existing or proposed purchase agreement or lease agreement. (Provide appraisal, if available.)
- n/a If project involves construction, please include specifications and contractors' estimates. (**will be done by City of St. Paul**)
- n/a If project involves the purchase of fixed assets, please include purchase agreements or vendor quotes.
- x If a corporation, please provide articles of incorporation and bylaws.
- n/a If a partnership, please provide partnership agreement.
- n/a If LLC, please provide articles of organization.
- x Copies of last three years business tax returns.
- n/a Current personal financial statements for partner, officer, owner, and each stockholder with 20% or greater ownership.
- n/a Resumes of principals and key management.
- n/a If this project includes bank participation, please provide a bank commitment letter.

I. BANK REFERENCES

BANK	ACCOUNT OFFICER	PHONE

II. TRADE REFERENCES

COMPANY	CONTACT PERSON	PHONE

III. DEBT SCHEDULE

Please list all existing business debts. Date*: _____

Creditor name	Original amount	Original date	Present balance	Interest rate	Maturity date	Monthly payment	Assets secured	Current or delinquent

Total present balance* \$ _____

Total monthly payment \$ _____

* Should be the same information provided on the current financial statement.

IV. ACCOUNTANT

Name Tim Dornfeld

Address 390 Monterey Ave, St. Louis Park MN 55416

Phone/e-mail 612-965-4674

V. LAWYER

Name _____

Address _____

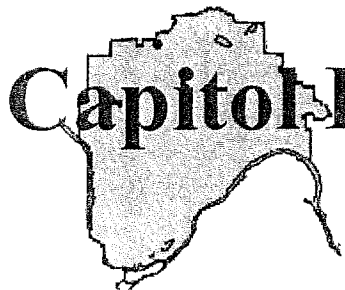
Phone/e-mail _____

Last five years of city revenue:

2007 CP	Citizen Participation	\$37,000	0
2007 NCP	Crime	\$15,250	0
2007 COPP - CP	Citizen Participation	\$5175	0
2007 COPP – Chore	St. Paul Senior Chore Service	\$15,300	0
2008 CP	Citizen Participation	\$37,000	0
2008 NCP	Crime	\$15,250	0
2008 COPP - CP	Citizen Participation	\$4550	0
2008 COPP – Chore	St. Paul Senior Chore Service	\$14649	0
2009 CP	Citizen Participation	\$37,000	0
2009 NCP	Crime	\$15,250	0
2009 COPP - CP	Citizen Participation	\$2537	0
2009 COPP – Chore	St. Paul Senior Chore Service	\$8534	0
2010 CP	Citizen Participation	\$37,000	0
2010 NCP	Crime	\$15,250	0
2010 COPP - CP	Citizen Participation	\$2750	\$2750
2010 COPP – Chore	St. Paul Senior Chore Service	\$9500	\$9500
2011 CP	Citizen Participation	\$37,000	\$37,000
2011 NCP	Crime	\$15,250	\$15,250
2011COPP - CP	Citizen Participation	\$3909	\$3909
2011 COPP – Chore	St. Paul Senior Chore Service	\$11234	\$11234

St. Anthony Park Community Council Board of Directors 2010-2011:

Co-Chair:	Ray Bryan	2402 University Ave #402
Co Chair:	Ranae Hanson	971 Manvel St.
Co-Chair:	Roger Purdy	1497 Hythe St.
Treasurer	Matt Hass	987 Raymond Ave.
Secretary	JoAnne Makela	2285 University Ave W #562C
	Gary Carlson	1389 Grantham Street
	Greg Haley	2262 Carter Ave.
	Brian Longley	2214 Hillside Ave.
	John Seppanen	1518 Fulham
	Steve Yetter	1499 Hythe
	James Hunt	825 Berry St #403
	Joe Kelly	2650 University Ave. West Apt 101
	Nolan O'Neill	2650 University Ave W
	Gregg Richardson	963 Bayless Ave.
	Amy Brendmoen	1605 Eustis
	Paul Hanscom	2650 University Ave W, Apt 421
	Linda Hodge	856 Raymond Ave
	Stephen Mastey	2350 Bayless Place
	Paul Mix	983 Raymond Ave
	Ferdinand Peters	842 Raymond Ave Ste 201



Capitol Region Watershed District

1410 Energy Park Dr., Suite 4, St. Paul, MN 55108
Phone: (651) 644-8888 Fax: (651) 644-8894 www.capitolregionwd.org

March 31, 2011

Ms. Lauren Fulner
St. Anthony Park Community Council
890 Cromwell
Saint Paul, MN 55114

RE: Support for Hampden Park Master Plan Improvements

Dear Ms Fulner:

On behalf of the Board of Managers of the Capitol Region Watershed District (CRWD) I want to offer our support for the St Anthony Park Community Council (SAPCC) request for a STAR grant from the City of Saint Paul for the Hampden Park Master Plan Improvements.

The park is an asset to visitors from throughout the neighborhood and City. This project presents a great opportunity to create awareness of the importance of integrating stormwater runoff through creative landscaping as part of an overall Park Master Plan and Raymond Avenue Improvements. When implemented, the contemplated stormwater improvements in the park will reduce runoff and nutrient transport, improve native wildlife habitat, and increase stormwater infiltration. CRWD stands ready to support and assist the SAPCC and the City with the stormwater improvements for this project.

Thank you for involving CRWD in this important project. Please feel free to contact me or our staff for any assistance as you move forward with these improvements.

Sincerely,



Mark Doneux
Administrator

cc: Nancy Dilts, Environment Committee, St Anthony Park Community Council, District 12
Jody Martinez, Manager, Design and Construction, Saint Paul Division of Parks and Recreation
Kathleen Anglo, Saint Paul Division of Parks and Recreation
Paul St. Martin, City of Saint Paul, Department of Public Works

March 29, 2011

Hampden Park Master Plan Improvements
STAR Grant Application

To Whom It May Concern:

As residents of South St. Anthony Park neighborhood, we are writing to express our strong support for the improvements to Hampden Park proposed in the Hampden Park Master Plan created by St. Paul Parks and Recreation in collaboration with Public Works and the St. Anthony Park Community Council. Hampden Park is a vital green space in our community that has tremendous potential, particularly as the Central Corridor comes to fruition. In recent years, the park has experienced significant deterioration with the loss of a large number of trees to Emerald Ash Borer infestation and root girdling as well as the decay of fixtures such as picnic tables and benches.

The neighbors and other community members who enjoy Hampden Park are committed to bringing enhanced ecological value to the park and to the City of St. Paul through the first of its kind collaboration with Public Works and Parks and Recreation to capture a significant amount of stormwater runoff from surrounding streets and infiltrate it in Hampden Park rather than send it to the Mississippi River. We also hope to improve the aesthetics and function of the park with replacement of lost trees and planting of additional trees, addition of improved pathways and lighting, creation of a public gathering space, and installation of public art amenities in the park.

Awarding STAR Grant funding to this project would provide enormous benefit to the St. Anthony Park community as well as the great City of St. Paul. We appreciate your consideration.

Sincerely,

South St. Anthony Park Residents

Nancy C. Dilts

NANCY DILTS 930 HAMPDEN AVE.

Jay Dregni

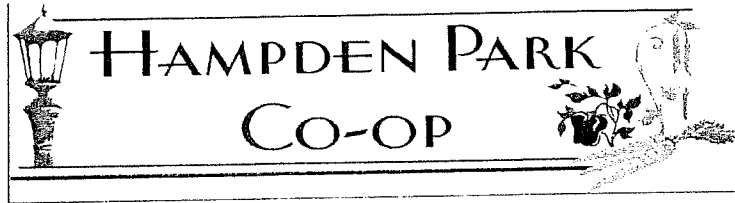
Jay Dregni 921 Bayless Avenue

Jerry Potar

JERRY POTAR 949 BAYLESS AVE.

Gregg Richardson

GREGG RICHARDSON 963 BAYLESS AVE



To Whomever It May Concern,

I am writing you to state my support for the Hampden Park improvement plan that has been proposed by the Saint Anthony Park Community Council. Our cooperative has existed in its current location of 987 Raymond Avenue for over 30 years. When we took over the current space during the 1970's, the grocery store that was operating at the time was called Green Grass Grocery. It was named after the park that was across the street, Green Grass Park. The name was changed to Hampden Park, but the point I would like to make is that the park has always been tied to our business and the community at large. We have many customers that make use of the picnic tables, benches, and walking pathway after they have shopped in our store. The co-op and our customers are very excited about the changes that have been proposed for Hampden Park. The gathering plaza, new trees, and other upgrades to the park have the full support of Hampden Park Cooperative.

Sincerely,

Matt Hass
General Manager
Hampden Park Cooperative
651-646-7604
matt@hampdenparkcoop.com

RECOMMENDATIONS

Plantings

- Use Diverse mix of native plant species
- Relocate existing trees where feasible
- Use large caliper trees for new planting (3"+)
- Use combination of forbs (flowering perennials) and grasses within the bio-filtration areas

Hardscape

- Pervious pavers preferred
- Limestone chip-seal aggregate paths
- Path through park minimum 8' wide if plowing is desired
- Stepping stones through bio-filtration area

Stormwater

- Create space to accommodate the stormwater from the Raymond Avenue street improvement project
- Consider additional stormwater run-off from Bayless and Hampden Avenues

Amenities

- Additional picnic tables (4-7)
- Additional benches
- Swinging bench
- Trash and recycling receptacles
- Drinking fountain with hose connector
- Reclaim lumber from lost trees on the site for amenities when possible

Open Space

- Keep north end of park level
- If path on the north is to be extended, place it as close to the curb as possible with little disturbance to the open area
- No designated picnic area on the north end
- Keep picnic areas scattered throughout southern and middle ends of park

Public Art

- As part of site amenities
- Use local artists where possible
- Respect history of the park and surrounding area

Gathering Space

- Small plaza area on the corner of Raymond and Hampden Avenues with a few tables
- Buffer plaza from Raymond Avenue
- Use pervious pavers
- Plant trees within the plaza for shade

Street Sizing

- Select areas for street narrowing done as a future phase with RSVP project (2018 projected)
- Parking requirements, needs and snow emergencies will be assessed
- Bio-filtration needs to be assessed for future raingardens

Google maps hampden park near Hampden Park, St Paul,
Minnesota 55114

Get Google Maps on your phone



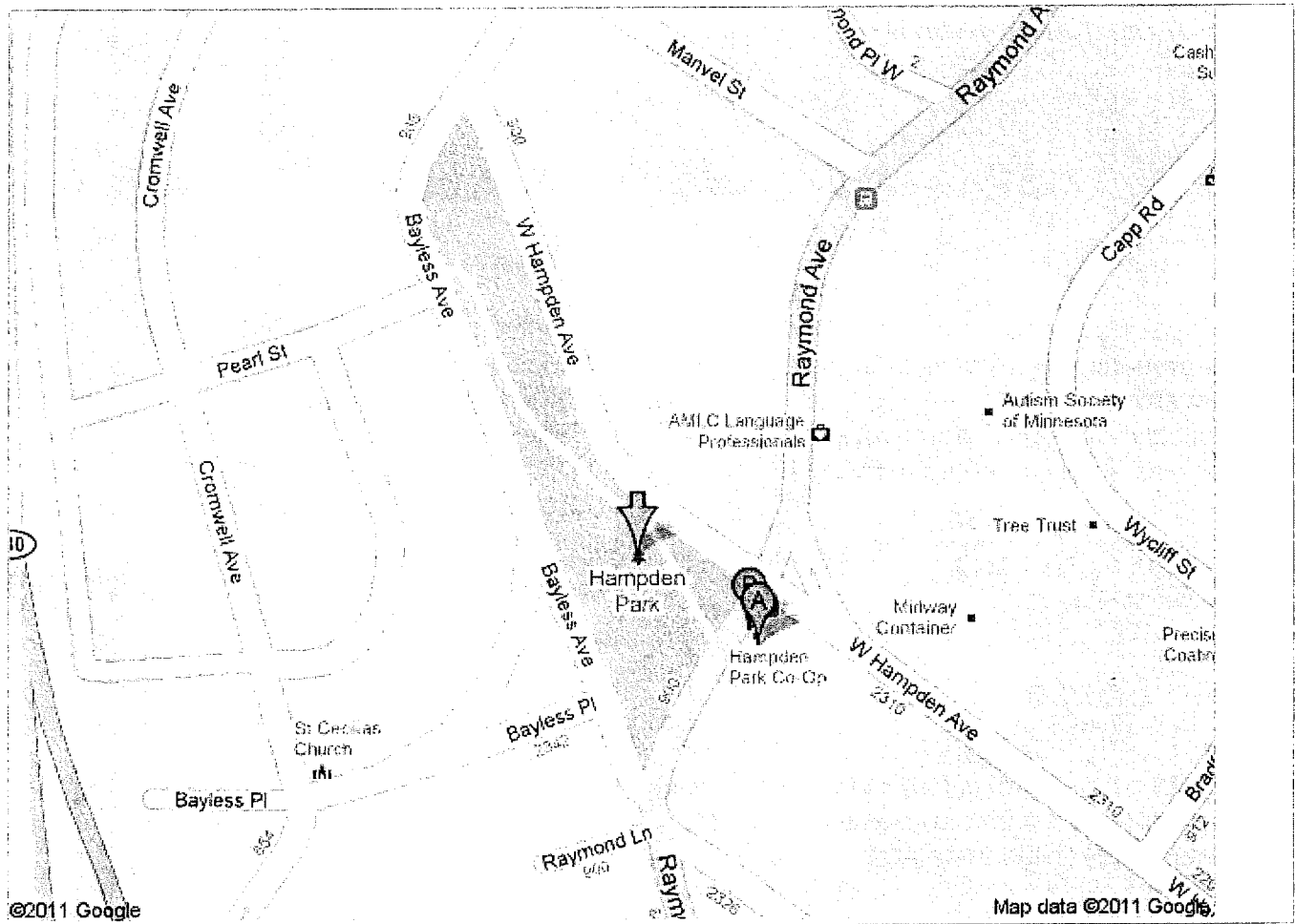
Text the word "GMAPS" to 466453

A. **Hampden Park**

928 Raymond Ave, St Paul, Minnesota -
226 ft SE

B. **Hampden Park Co-Op**

928 Raymond Avenue, Saint Paul, MN -
(651) 646-6686 - 200 ft SE
13 reviews



2011 Neighborhood STAR Program Loan & Grant #11-104

Section A: Proposal & Organization Information

Project Name: Urban Business Adventures Expansion Ward 1 Planning District 13

Legal Entity Submitting Request: Youth Express

Please check organization type(s): Public ☐ For Profit ☐ Non-Profit ☒

Mailing Address: 1150 Selby Ave. St. Paul MN 55104
STREET CITY STATE ZIP

Contact Person For This Request: Randy Treichel

Daytime Phone: (651) 659-0613 Fax #: (651) 632-2132 Federal Tax I.D. # 41-1683427

E-mail Address: rtreichel@youthexpress.net

Proposal Location: 1154/1158 Selby Ave.

STAR Funding Request:

Grant request \$ 8,500

Loan request \$ _____ proposed interest rate and term:

Total STAR Request: \$ 8,500 (total from page 7)

Total Match Leveraged: \$ 14,000 (total from pages 7 & 8)

The following compliance issues may apply to your proposal and can be reviewed on the City of Saint Paul's website: <http://www.stpaul.gov/index.asp?NID=2659>

- * Vendor Outreach Program: Goals apply to *all projects* receiving city funding
- * Federal Davis Bacon Requirements: Projects funded with \$2,000 or more of federal dollars
- * Little Davis Bacon Requirements: Projects funded with \$10,000 or more of city dollars
- * Two Bid Policy: Projects receiving \$20,000 or more of city funds
- * Business Subsidy: May apply to recipients of grants of \$25,000 or more and loans of \$75,000 and over
- * Affirmative Action: Entities receiving \$50,000 or more of city funds within a 12-month period
- * Living Wage: Entities receiving \$100,000 or more of city funds
- * Project Labor Agreement: Entities receiving \$250,000 or more of city funds
- * Section 3: Economic opportunities to low income persons or business concerns residing close to the project's location
- * Sustainability Initiative: A plan to make future development projects more environmentally and financially sustainable

We authorize Planning and Economic Development to order a consumer credit report and verify other credit information, including past and present mortgages and contract for deeds, as necessary to process our STAR application.

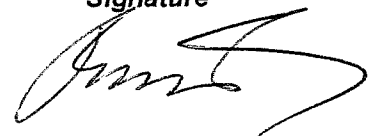
Individual Completing the Application:

Name (please type)
Randy Treichel

Title
Enterprise Director

Date
March 31, 2011

Signature



Chief Officer or President:

Name (please type)
Chris Ohland

Title
Executive Director

Date
March 31, 2011

Signature



II. PROPOSAL INFORMATION:

1. Please provide a description of your project or program in the space provided:

The Youth Express is a community-based, nonprofit organization in St. Paul, MN. For over 30 years, we have offered educational and employment opportunities designed to help young people maximize their potential. Since 1995, as part of our social entrepreneurship mission, we have managed a number of retail enterprises that are both traditional businesses and, behind the scenes, serve as a business lab where young people learn the tools of entrepreneurship. Each year 25 young people in our community earn a paid internship with one of our social enterprises where they learn and participate in all aspects of operating a small business.

Our social enterprise model relies on increasing sales and controlling costs in order to fund our urban internship program. After this winter, it became clear that we needed to upgrade our Heating/Cooling systems at Express Bike Shop and Express Yourself Clothing in order to reduce expenses in future years. The systems are more than 20 years old and the cooling system at Express Bike Shop will require significant repairs if it is not replaced. In addition, we hope to convert a "cold storage" space in the back of Express Bike Shop to an office so that we can add two repair stands in the front of the store. This will allow us to improve our training space, add additional staff and increase repair revenue.

The total project cost will be \$22,500 of which \$16,500 will be for high-efficiency HVAC systems in the two buildings. We are requesting \$8,500 for the STAR Grant Program and will raise the rest from foundations, corporate giving programs and individuals.

2. Briefly describe, in quantifiable terms, the specific results of this proposal (*i.e.: 10 houses rehabbed in 2 years; 5 jobs created by business expansion; 15,000 sq. ft. Community Center addition.*)

At the Express Bike Shop, we will increase our repair/training space by 30% (150 square feet) thereby expanding our total repair stands by two for a total of six. As a result we project that we will increase repair revenue by 20%. This will allow us to promote one part-time mechanic to full-time and add two youth internships per year.

Upgrading the HVAC systems to high efficiency units at Express Bike Shop and Express Yourself Clothing will reduce our year-round utility costs by 22%. This savings will be used to help fund our urban internship program.

3. Please explain the public benefit of your project:

Economic conditions are extremely challenging and competition for available jobs is intense. It is increasingly difficult for young people in our geographical area to gain opportunities to develop marketable business skills, earn income and improve their competitive advantage. Through Urban Business Adventures, we offer a proven paid internship experience for 25 young people each year and operate storefront retail operations that enhance our neighborhood.

II. NEIGHBORHOOD PLANNING/COMMUNITY SUPPORT: Community involvement is a critical part of the STAR program. In this section you are being asked to identify the participation of neighborhood and community groups in your proposal.

1. Will your project be coordinated or partnered with any other project, program? If yes, please describe:

No

2. Is this proposal identified as part of an adopted city, neighborhood, or business plan? If yes, please describe: (Neighborhood plans can be found @ www.stpaul.gov/index.aspx?NID=3446)

Our proposal is consistent with the Lexington-Hamline Small Area Plan's focus on supporting a thriving neighborhood business environment.

3. Is there neighborhood\community support for this proposal? yes X no ____ . Please explain:

We have attached support letters from both Union Park and the Lexington-Hamline Community Council.

III. PUBLIC COST: This section helps define the financial impact of your request on the general public. Please be as accurate as possible:

1. Will this project/program result in a change in the tax base? If yes, please complete the following: N/A

Current property taxes payable per year \$0

Estimated taxes after project is completed \$0

Net change in taxes per year No Change

2. For proposals that remove property from the tax rolls, you'll need to calculate a Payment in Lieu of Taxes (PILOT) that will replace the lost property tax revenue. Suggested minimum is 25% of the total current taxes to assist with basic safety services to be paid for 20 years or the term of the agreement, whichever is longer.
The estimated PILOT is: N/A.

IV. PROJECTED JOB CREATION / RETENTION

[X] Job Impact [] No Job Impact	Year 1	Year 2	Year 3	Year 4	Year 5
# of New Full-Time Permanent Jobs <i>Created Each Year</i>	1	0	0	0	0
# Of Full-Time Permanent Jobs <i>Retained Each Year</i>					
#of full-time Permanent Jobs <i>Lost Each Year</i>					
# of Construction/Temporary Jobs <i>created Each Year</i>					
Average Wage for Full-Time Permanent Workers					

V. STAR PROJECT / PROGRAM ACTIVITIES: The Neighborhood STAR Program provides funding for a variety of activities. Please complete the one section only that best describes your proposal: A. Development/Redevelopment; B. Open Space Improvement; or C. Re-lending/re-granting Program:

A. Commercial or Residential Development/Redevelopment Project: If you are requesting funds for a commercial or residential development/redevelopment project, please complete the following section:

Define the type of public benefit that can be expected. Please place a "1" next to the item you believe is the primary benefit, and a "2" next to the item you select as a secondary benefit:

Support Vitality of Industry		Incr. Women/Minority Businesses		Address Special Housing Needs
Stablize Market Value	2	Encourage Entrep'ship		Retain Homeowners in the City
Provide Self-Employment Opt's		Generate Private Investment		Maintain Housing Stock
Create Local Business	1	Support Commercial Activity		Incr. Home Ownership Stock
Retain Local Business		Heritage Preservation		Provide Affordable Housing

Before a development proposal may proceed, you must have control of the property. Please indicate the type of site control you have: Deeded Title X Purchase Agreement__ Purchase Option__ Existing Lease __ Lease Agreement __ Other __ Comments:

3. a. Type of development: New Construction _____ Rehabilitation/Expansion X
- b. Describe the current use of space (number of units, sq. ft., commercial, residential, etc.)
- Two retail spaces:
 2000 sq/ft of retail at Express Bike Shop w/2000 sq/ft of storage in the basement
 800 sq/ft of retail at Express Yourself Clothing w/800 sq/ft of storage in the basement
- c. List the proposed use of space (office, retail space, housing units, etc.)
- Retail/Training Space
- d. Will the proposal provide the leasing of space? yes _____ no X If yes, please provide:

Prospective tenants	Square Footage	Rent per Square Foot	Is Lease Signed?

4. Anticipated start date? 10/1/11 Estimated completion date? 12/31/11
5. If this request is for a new business start-up, **please attach** your business plan.
6. Has a developer, architect, general contractor, and/or leasing and management firm been selected?
 Yes X No _____ If yes, please identify: DJS Construction Services
7. Have detailed cost estimates been prepared? Yes _____ No X If yes, **please attach**. (Preliminary bids only)

PLEASE NOTE: Economic development activities may be subject to both the City's Living Wage and Business Subsidy requirements. For more information, please visit the city's website: <http://www.stpaul.gov/index.asp?NID=2659>.

----- If you completed Section A, you are finished with Item VI. proceed to page 7, Item VI. -----

B. Public / Private Open-Space Improvement Projects: STAR money has been used to finance important public and private open-space improvements in our community. These include playgrounds, streetscapes, or improvements to various public facilities. **If you are applying to fund a public or private open-space improvement project** please complete the following:

1. Define the type of public benefit that can be expected. Place a "1" next to the primary benefit, a "2" next to the secondary benefit and complete the tax base data (if applicable) in the following chart:

	Remove Blight/Pollution		Improve Health/Safety/Security		Increase/Maintain Tax Base < current tax production: < est'd taxes as built: < net tax change + or -:
	Rehab. Vacant Structure		Public Improvements		
	Remove Vacant Structure		Goods & Services Availability		
	Heritage Preservation		Maintain Tax Base		

2. Please describe your previous experience with public or private open-space improvement projects:

3. Describe the components included in your proposal, and approximate locations (i.e. streetlights, benches, boulevard trees, playground equipment, park improvements, etc.).

4. Explain how this project will be maintained over the life of the improvement:

5. Anticipated start date? _____ Completion? _____
6. Please list the City department(s) and person(s) with whom you have discussed your proposal:

7. Do you have a construction cost estimate either from, or approved by, the City department and contact listed in #6 above? yes ____ (estimate attached) no ____.

8. Have businesses and/or homeowners been approached regarding any required assessments to their property? yes ____ no ____ If yes, please indicate:
 - a. How many properties will be affected? residential _____ commercial _____.
 - b. How many have agreed to pay assessments? residential _____ commercial _____.

----- if you completed Section B, you are finished with Item VI. proceed to page 7, Item VI. -----

C. Re-Lending / Re-Granting Program for Housing or Businesses: This needs to be completed if you are requesting funds to administer a re-lending / re-granting program:

1. Define the type of public benefit that can be expected. Please place a "1" next to the item you believe is the primary benefit, and a "2" next to the item you select as a secondary benefit:

<input type="checkbox"/>	Support Vitality of Industry	<input type="checkbox"/>	Incr. Women/Minority Businesses	<input type="checkbox"/>	Address Special Housing Needs
<input type="checkbox"/>	Stablize Market Value	<input type="checkbox"/>	Encourage Entrep'ship	<input type="checkbox"/>	Retain Homeowners in the City
<input type="checkbox"/>	Provide Self-Employment Opt's	<input type="checkbox"/>	Generate Private Investment	<input type="checkbox"/>	Maintain Housing Stock
<input type="checkbox"/>	Create Local Business	<input type="checkbox"/>	Support Commercial Activity	<input type="checkbox"/>	Incr. Home Ownership Stock
<input type="checkbox"/>	Retain Local Business	<input type="checkbox"/>	Heritage Preservation	<input type="checkbox"/>	Provide Affordable Housing

2. Anticipated program start date? _____ Completion? _____.
3. Please list the number of units (houses or businesses) to be assisted: _____.
4. Briefly summarize how you will select program participants (i.e. income of recipients, requirements for match funds, cash vs. sweat equity.)

5. Describe you and/or your partner's experience and capacity for operating a loan or grant program:
6. How will this program differ from existing City housing or business programs?
7. Will this program coordinate with other City programs? Yes ____ No ____ If yes, please explain:
8. a. Are you planning to provide loans? Yes ____ No ____ grants? Yes ____ No ____ If yes, what type of terms or conditions will be required? (i.e. will there be a mortgage or lien on sub-grantees' property? Occupancy requirements? Will the loan come due if property is sold or rented?)
- b. What kind of loan underwriting criteria do you envision? (i.e. collateral, debt-to-income ratio)
9. Please attach program guidelines.

VI. SOURCES AND USES: Please attach an itemized budget or contractors' estimates where applicable. Itemize use of STAR funds, private match and non-matching funds for the entire project:

CATEGORY	STAR LOAN REQUEST	STAR GRANT REQUEST	MATCHING FUNDS	NON-MATCHING FUNDS*	TOTAL
Acquisition					
Rehabilitation:					
residential					
commercial		\$8,500	\$14,000		\$22,500
New Construction:					
residential					
commercial					
Public Improvements					
Private Open Space Improvements					
** Direct Project Costs					
TOTALS: <i>total(s) also appear on pages 1 and 8</i>		\$8,500	\$14,000		\$22,500

Line Item Examples:

Acquisition:	up to 20% of STAR funds may be used to purchase an existing building or property
Commercial/Housing Rehabilitation:	capital improvements to an existing building
New Construction:	new structure
Public Improvements:	streetscape, play equipment, park benches, permanent signs, exterior lighting etc. on public property
Private Open Space Improvements:	playground, community garden etc. on private property

* **Please List** the additional funds being used on this project that do not qualify as matching contributions (i.e. city grants from CDBG, TIF, CIB or the HRA)

N/A

Direct Project Costs (Soft Costs) - Up to 20% of STAR funds may be used for soft costs (i.e. acquisition, architect, engineering, legal and loan fees, environmental testing, permits, licenses, etc.) Eligible soft costs do not include **general administrative fees, marketing, or operating costs. **Please itemize and describe soft costs:**

N/A

VII. SOURCE OF MATCHING FUNDS: Matching funds must be *directly* related to the capital improvement proposal. Please refer to the Neighborhood STAR Guidelines (www.stpaul.gov/star) for eligible match criteria.

	Please Identify Source & Type of Matching Funds	Amount	Date Available	Match Firm?
A.	Estimated volunteer labor/sweat equity*:			
B.	Estimated in-kind service*:			
	1			
	2			
	3			
C.	Estimate and name source of cash donations:			
	1			
	2			
D.	Name and amount of anticipated foundation grants:			
	1 Wells Fargo Foundation	\$10,000	9/1/11	Pending
	2 Kopp Family Foundation	\$2,500	8/1/11	Pending
	3 Lady Slippers Foundation	\$1,500	6/30/11	Pending
E.	Amount of loan(s) and name of lender:			
	1			
	2			
F.	Amount and source of private equity:			
	1			
	2			
	3			
G.	Amount, source and type of other match:			
	1			
	2			
	3			
	TOTAL VALUE OF MATCHING FUNDS**	\$ 14,000		

- * Up to 30% of the total match may be indirect contributions including in-kind goods and services, sweat equity and/or volunteer labor. Sweat equity and volunteer labor is valued at \$15 per hour (*STAR Guidelines, page 7*)

**** Same total appears on pages 1 and 7**

VIII. APPLICANT INFORMATION. This section provides the STAR Board, elected officials, and staff with basic information about your organization, and its abilities to carry out a STAR project.

1. Please describe your organization (i.e. its history, structure, business, membership, purpose etc.)

As mentioned above, Youth Express has provided a wide variety of opportunities for youth for over 30 years. Because this proposal is specifically for the Urban Business Adventures program, we will limit our description to those program details.

Vision

Success in the business world requires not only hard work but also an understanding of the "rules of the game". Too often, we see enterprising 14 year-olds become disillusioned young adults as, over time, their initiative goes unrewarded. To address this challenge, we manage a number of retail enterprises that operate both as traditional businesses and, behind the scenes, serve as business labs where young people learn the tools of entrepreneurship.

Since the beginning, Urban Business Adventures has been structured as a social enterprise that subscribes to the concept of the "double bottom line". This means that we balance a commitment to proven business principles with a commitment to our social mission.

Ventures

- A unique partnership between the Youth Express, the Center for Employment and Training (youth wage subsidy), Liberty State Bank (retail space), and the St. Paul and Minneapolis Police Departments (scrapped bicycles) resulted in the birth of the Express Bike Shop in 1995.
- In 2002, Express Lane Merchandise was started to test the concept of selling general merchandise from the St. Paul Police Impound Lot at a retail store staffed by youth from our community. This concept evolved into Express Lane Consignments - an eBay consignment storefront. While the retail storefront no longer exists, eBay sales continue to contribute to earned income.
- In 2003, Expression Skateboard Shop opened (closed in 2004) in a small retail space behind the Youth Express office.
- In 2008, four high school students joined a taskforce to identify a viable opportunity for a new enterprise. The creation of Express Yourself Clothing in 2010 - a gently used women's clothing exchange - is the culmination of their efforts.

In addition to becoming proficient in business-specific skills, the Youth Interns are also thoroughly schooled in Accounting, Advertising/Merchandising, Sales/Customer Service and Small Business Concepts.

Social Impact

- Between 1995 and 2010, 167 youth have completed a 250-hour, paid internship with one of our enterprises.
 - 65% Youth of Color/35% Caucasian
 - 63% of these youth met federal at-risk guidelines
- Since 1995, the youth have earned over \$300,000 in wages.
- Since 2001, youth have earned high school credits for completing an internship (1 credit for 50 hours of business skills certification and 1/2 credit for 25 hours of bicycle repair skills certification).

Economic Impact

- Annual sales, from the enterprises collectively, have grown by over 15X between 1995 and 2010. Express Bike Shop revenue now covers over 100% of the shop's direct business costs (excluding internship/teaching expenses).
 - Collectively, sales tax revenue from the enterprises is approaching \$100,000.
 - From 1995 to 2010, our social enterprises pumped over \$500,000 (over \$1,000,000 with capital projects) back into the local economy through Urban Business Adventure's local purchasing policy.
 - Through our value-added retail channels, each dollar of product donation is converted to over three dollars at retail. This process dramatically multiplies the effect of each contribution.
2. What is your status as a legal entity? (*i.e. corporation, partnership, nonprofit, proprietor, etc.*) 501(c)3
3. Who will be the designated project manager?
Describe her/his background, skills and experience in managing similar-type projects.

Randy joined the Youth Express in 1993 after twelve years in sales and management positions in the health care and video products industries. He is a life-long resident of the Lexington-Hamline neighborhood and has served, in a volunteer capacity, with a variety of youth and community development organizations over the past 25 years. Currently, he serves as an Enterprise Director with the Youth Express responsible for the development and management of Urban Business Adventures; a group of retail enterprises that operate both as traditional businesses and, behind the scenes, serve as business labs where young people learn the tools of entrepreneurship. He has managed two Small STAR grants, one Large STAR grant and numerous other grant-based projects while at Youth Express.

4. Do you have an adopted\official conflict-of-interest policy? If so, please summarize or attach.

Youth Express Board Members must disclose their employer, other non-profit board affiliations and all business transactions of consequence to the President. Employees must disclose all business transactions of consequence to the President. The President will rule on any potential conflict.

5. If you have received City funds within the past five years, please identify below or attach a separate list:

year	program	amount	balance
2007 - 2011	St. Paul Neighborhood Crime Prevention Program	\$15,250	
2010	Community Organization Partnership Program	\$2,500	
2009	Community Organization Partnership Program	\$3,000	
2008	Community Organization Partnership Program	\$5,800	
2007	Community Organization Partnership Program	\$5,738	
2006	STAR Grant	\$95,000	

Section B: Financial Information

ORGANIZATION MANAGEMENT Proprietor, partners, officers, directors, governors and all holders of outstanding stock (100% of ownership must be shown.) Use a separate sheet if necessary.

name and title	complete address	% owned

Do you have affiliate and/or subsidiary firms (20% or more ownership in other entities)? If so, please provide the last fiscal year end financial statements for the listed firms.

If your business is a franchise, include a copy of the franchise agreement and the franchiser's FTC disclosure statement.

PLEASE PROVIDE THE FOLLOWING (check if attached or "N/A" if not applicable):

☒ A current balance sheet and a current operating statement. (Last business quarter)

N/A Aging of accounts receivable/accounts payable as of the date of the current balance sheet.

☒ A year-ended balance sheet and profit and loss statement for the previous three years, with accountant's letter, notes and supporting schedules.

☒ Detailed cash flow projections for 12 months of operation or a projected annualized income statement with assumptions.

N/A A copy of existing or proposed purchase agreement or lease agreement. (Provide appraisal, if available.)

N/A If project involves construction, please include specifications and contractors' estimates.

N/A If project involves the purchase of fixed assets, please include purchase agreements or vendor quotes.

☒ If a corporation, please provide articles of incorporation and bylaws.

N/A If a partnership, please provide partnership agreement.

N/A If LLC, please provide articles of organization.

N/A Copies of last three years business tax returns.

N/A Current personal financial statements for partner, officer, owner, and each stockholder with 20% or greater ownership.

☒ Resumes of principals and key management.

N/A If this project includes bank participation, please provide a bank commitment letter.

BANK REFERENCES

bank	account officer	phone
Anchor Bank St. Paul	Julie Novak	651-747-2900

TRADE REFERENCES

company	contact person	phone
QBP		952-941-9391
J & B Importers		800-666-5000
Ameripride		612-331-1600

DEBT SCHEDULE

Please list all existing business debts. Date*:

Creditor name	Original amount	Original date	Present balance	Interest rate	Maturity date	Monthly payment	Assets secured	Current or delinquent

Total present balance* \$

Total monthly payment \$

* Should be the same information provided on the current financial statement.

ACCOUNTANT

Name Carpenter Evert

Address 7760 France Ave. South Bloomington, MN 55435

Phone/e-mail 952-831-0085

LAWYER

Name

Address

Phone/e-mail

YOUTH EXPRESS BOARD OF DIRECTORS

PRESIDENT

Travis Logan
Founding Member of the Youth Express
Senior Financial Analyst, Ameriprise
1176 Duluth St.
St. Paul, MN 55106
H (651) 554-9889
W (612) 671-8913
E-mail: tdlogan23@comcast.net

VICE PRESIDENT

Dan Kufus
Former Member of the Youth Express
In-Store Marketing Logistics, Target Corporation
2873 16th Terrace NW
New Brighton, MN 55112
H (651) 644-4461
W (612) 696-3470
E-mail: Dan.Kufus@target.com

SECRETARY

Julie Novak
Assistant Vice President, Anchor Bank
1570 concordia Ave..
St. Paul, MN 55104
H (651) 489-2534
W (651) 747-2901
E-mail: Julie_Novak@Anchorlink.com

TREASURER

Gordon Meeker
Retired, MN Mutual 1570 concordia Ave..
Roseville, MN 55113
H (651) 746-0337
E-mail: meekerrsvll@aol.com

Directors

Alex Faulken, Variable Annuity Internal Wholesaler, Allianz Life Insurance, Former Member of the YE
Mike Flynn, Senior Philanthropic Advisor
Steve Kufus, Attorney, Private Practice, Spruce Tree Center
Julie New, Retired, Wells Fargo, Lexington/Hamline Community
Anne Park, Instructor of English, Hamline University, Parent, Lexington/Hamline Community
Justin Rangel, St Paul Police Officer, Former Member of the Youth Express
Clair Redmond, Grants Specialist, Office of Justice Programs, Former Member of the Youth Express
Michael Steward, Ramsey County ATD Community Liaison – Juvenile Justice Center
Kim Watts, Education Coordinator, RAP, Parent, Lexington/Hamline Community

Advisory Council

Kelly Chatman, Pastor, Redeemer Lutheran Church
Laura Gagnon, Vice President, Investor Relation, Ameriprise
Tim Macke, Retired, President, First Federal Bank
Joe Madigan, Former Member of the Youth Express, Resident Physician, United Hospital
Richard Mammen, Consultant, Change, Inc.
Jimmy Owens, Senior Citizen, Summit/University Community
Bill Peterson, President, Friends of St. Paul Baseball
Monica Langevin/Rangel, President, Dunning Boosters

Randall L. Treichel
1277 Dayton Avenue
St. Paul, Minnesota 55104
651-276-3341 (mobile)
e-mail: r.trikes@gmail.com

EDUCATION

- 2004 **HUMPHREY INSTITUTE of PUBLIC AFFAIRS – UNIVERSITY OF MINNESOTA**
Minneapolis, Minnesota
Master of Public Affairs degree with dual concentrations in Economic Development and Entrepreneurial Studies.
- 2000 **BABSON COLLEGE**
Babson Park, Massachusetts
Completed Certified Entrepreneurship Teacher course (3 graduate credits) developed by the National Foundation for Teaching Entrepreneurship.
- 1998 **UNIVERSITY OF MINNESOTA**
Minneapolis, Minnesota
Bachelor of Arts degree with a major emphasis in Speech Communication and minor emphases in Business Administration and Political Science.
-

FELLOWSHIPS AND AWARDS

- 2003 **MERLE HARRIS AWARD**
Presented by the Selby Coalition in recognition of commitment to the economic revitalization of Selby Avenue; a St. Paul central-city commercial corridor.
- 1999 **LEADERSHIP INITIATIVES IN NEIGHBORHOODS (LIN) FELLOWSHIP**
Selected as one of thirteen recipients, from a pool of more than 100 applicants, to receive a \$23,000 LIN fellowship for self-directed studies. Spent one year examining exemplary youth entrepreneurship programs and social enterprise ventures on a local and national level.
-

PROFESSIONAL EXPERIENCE

2/93-Present **YOUTH EXPRESS**

Associate Director/Enterprise Director

Responsible for the development and management of Urban Business Adventures; a group of retail enterprises that operate both as traditional businesses and, behind the scenes, serve as business labs where young people learn the tools of entrepreneurship. Designed and implemented the corresponding training curricula delivered to youth. Participated in evaluating the effectiveness of Youth Express programming. In addition:

- Advanced partnerships with city government, the St. Paul and Minneapolis Police Departments, the St. Paul school district, institutions of higher education and other non-profit agencies to optimize youth employment and educational opportunities.
- Secured over \$300,000 annually for all programming, staffing, and overhead expenses including the execution of a capital campaign.
- Managed finance and human resource functions.
- Developed external organizational communications.

- Worked as part of a team on a successful \$950,000 capital campaign to acquire and renovate a commercial space for Youth Express offices, teen learning center and the social enterprises. Managed the construction process.

6/91 - 1/93 **VIDEO SERVICES, INC./MVC, INC.** *Regional Director*

Promoted to Regional Director. Responsible for all sales, service and organizational oversight for accounts in southeast Minnesota, Wisconsin, and Iowa. Also advised internal departments in developing strategies to serve the customer base.

8/89 - 6/91 **VIDEO SERVICES, INC./MVC, INC.** *Director, Video Sell-Through Division*

Hired to create and manage a new company division that marketed sale video programs to wholesalers and retailers. Designed the operational structure, developed the sales and marketing strategies, and assembled the personnel necessary to build the business.

9/87 - 7/89 **AID ASSOCIATION FOR LUTHERANS** *District Representative*

Marketed personal insurance and financial services to individuals and families in the Twin Cities metropolitan area. Responsible for developing and achieving individual production goals in the assigned territory.

1/86 - 8/87 **JACOBSON SUPPLY COMPANY, INC.** *Marketing Representative*

Represented wholesalers to retail, hospital and nursing home accounts in the Twin Cities metropolitan area. Solicited new sales and provided in-service training and support on an ongoing basis.

3/79 - 12/85 **METRO SURGICAL SUPPLIES, INC.** *Manager of Internal Operations*

Hired initially as a warehouse assistant. Promoted to several positions throughout the company. Responsible for day-to-day operations in the manufacturing, wholesale, and retail divisions.

VOLUNTEER AFFILIATIONS

10/10–Present **Social Enterprise Alliance – Twin Cities Chapter, Board Member**

3/92 - Present **Selby Area Community Development Corporation, Past-Chair**

5/97 – 8/99 **Lexington/Hamline Concordia University Area Collaborative, Chair**

6/95 – 8/00 **Youth Service Coordinating Committee, Member**

1/87 – 8/91 **Emmaus Lutheran Church, Social Ministry Committee, Member**

1/79 – 6/93 **Lexington/Hamline Community Council, Neighborhood Volunteer**

Personal and professional references are available upon request.



UNION PARK DISTRICT COUNCIL

1570 Concordia Avenue, Suite LL100, Saint Paul, MN 55104

p 651-645-6887 | f 651-917-9991 | e info@unionparkdc.org | w www.unionparkdc.org

March 23, 2011

Saint Paul Neighborhood Star Grant Board
Attention: Kerry Antrim
25 W. 4th Street, Suite 1400
Saint Paul, MN 55102

Dear Saint Paul Neighborhood Star Grant Board:

The Union Park District Council has reviewed Youth Expresses proposal for interior improvements at Express Bike Shop and Express Yourself Clothing. These improvements include upgrading the heating and cooling system and converting storage space into office space to increase capacity for program space.

The Union Park District Council's Executive Committee voted to support Youth Express' request for a STAR grant to make the necessary improvements to the building.

Thank you for your consideration.

Sincerely,

Sarah Kidwell
Executive Director



March 28, 2011

Neighborhood STAR Program
Department of Planning and Economic Development
1400 City Hall Annex
25 West Fourth Street
Saint Paul, Minnesota 55102-1622

To Whom It May Concern:

Youth Express has been an important part of our community for over 20 years. The opportunities they offer young people in our community have helped make Lex-Ham a great place to live.

Based on these factors, the Lexington-Hamline Community Council Board of Directors is happy to support the STAR request for the Youth Express. We hope that you will fund this worthy project. Thank you for your consideration.

Sincerely,

Karen Randall
President

